

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Important Instructions to the Students during CAT

1. Seating Arrangements

Seating arrangements shall be implemented on a **rotational basis**. Therefore, students are required to **check the seating plan daily** prior to the Examination.

2. Reporting Time

Students must report to the Examination Hall **at least 10 minutes before** the scheduled commencement of the Examination. **Latecomers will not be permitted** under any circumstances.

3. Identity Card

All students must **wear and display their valid Institutional ID card**. Students without a valid Institutional ID card shall not be permitted to enter the examination hall.

4. Dress Code

Students are required to adhere strictly to the **prescribed formal dress code** as stipulated by the Dean of Student Affairs.

5. Prohibited Items

The **possession of mobile phones**, smart watches, earphones, any other electronic devices, programmable calculators, or unauthorized materials inside the examination hall is strictly prohibited and **shall be treated as malpractice**.

6. Malpractice

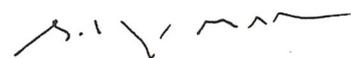
Malpractice shall be dealt with strictly in accordance with the Malpractice Regulation 2025. Any student who is involved in malpractice for the **second time during the period of study** shall be **awarded ZERO marks in all courses** for the respective Examination.

7. Conduct in the Examination Hall

Students must **maintain silence, discipline, and proper decorum** within the examination hall at all times. Any form of argument or misconduct with the Invigilator or Examination Officials is strictly prohibited.

8. Leaving the Examination Hall

Students are not permitted to leave the examination hall before the end of the examination.



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