

## DISABILITY SUPPORT OFFICE

The Disability Support Office at BSACIST operates under the leadership of the **Registrar, Dean (Student Affairs), Director (Estate & Campus Development), Director (CDC)** and **Director (IQAC)**. This office is committed to fostering an inclusive, accessible, and equitable environment for differently-abled students, faculty, and staff and the institute's broader commitment to equity, diversity, and inclusion.

### OBJECTIVES

1. **Promote Accessibility:** Ensure physical, academic, and digital accessibility for differently-abled individuals across campus.
2. **Empower Participation:** Facilitate equal opportunities in education, employment, and campus activities.
3. **Combat Discrimination:** Uphold the principles of the *Anti-Discrimination Policy* to eliminate bias and stigma.
4. **Compliance with Legal Frameworks:** Adhere to the Accessibility Guidelines and Standards for Higher Education Institutions and Universities, 2022, MoE, Govt. of India.
5. **Holistic Support:** Provide tailored resources, accommodations, and skill-development programs to enhance academic and professional success.
6. **Awareness Building:** Promote a culture of inclusivity through training, workshops, and sensitization programs.

### KEY FUNCTIONS

The Disability Support Office operates through the collaborative efforts of its administrators:

#### 1. DEAN (STUDENT AFFAIRS)

- **Student-Centric Support:**
  - Oversee academic accommodations (e.g., scribes, extended exam time, Braille materials).

- Coordinate counselling services for mental health and emotional well-being.
- Facilitate peer mentoring programs and student-led inclusivity initiatives.
- **Advocacy:** Ensure student grievances related to accessibility or discrimination are addressed promptly, per the *Anti-Harassment Policy*.

## **2. DIRECTOR (ESTATE & CAMPUS DEVELOPMENT)**

- **Infrastructure Development:**
  - Maintain and upgrade accessible facilities: **ramps, lifts, pathways, restrooms, and low-floor buses.**
  - Procure and deploy assistive technologies (e.g., **Braille software**, screen readers, wheelchairs).
  - Ensure compliance with universal design principles in new constructions.
- **Transportation:** Manage **battery car services**, reserved seating, and accessible routes.

## **3. DIRECTOR (IQAC)**

- **Quality Assurance:**
  - Monitor the implementation of accessibility standards through audits and feedback mechanisms.
  - Integrate inclusivity metrics into institutional quality benchmarks.
  - Collaborate with the **Equality, Diversity, and Inclusion Committee** to align practices with relevant institutional policies.
- **Training Programs:** Organize workshops for faculty and staff on disability etiquette, assistive technologies, and inclusive pedagogy.

## **4. REGISTRAR**

- **Policy Implementation:**
  - Enforce institutional policies, including the *Anti-Bribery Policy* and *Equality, Diversity, and Inclusion Policy*.

- Maintain records of accommodations, grievances, and resolutions.
- **Legal Compliance:**

Ensure adherence to statutory requirements under the Accessibility Guidelines and Standards for Higher Education Institutions and Universities, 2022, MoE, Govt. of India.

## **CORE SERVICES**

1. **Academic Accommodations:**
  - Scribes, extra time, Braille/high-contrast materials, and accessible e-learning platforms.
2. **Physical Accessibility:**
  - Wheelchair-friendly infrastructure, lifts, ramps, and dedicated pathways.
3. **Skill Development:**
  - Specialized training programs (e.g., vocational skills, digital literacy).
4. **Transportation:**
  - Reserved seats, low-floor buses, and battery-operated campus vehicles.
5. **Counselling and Mentorship:**
  - Peer support networks and mental health resources.

## **GOVERNANCE AND COLLABORATION**

- The office works in tandem with the **Equality, Diversity, and Inclusion Advisory Committee** to review policies and address systemic barriers.
- Regular reporting to the Vice-Chancellor ensures accountability and continuous improvement.

### **Contact Information**

For assistance or grievances, contact:

#### **Disability Support Office**

Email: [registrar@crescent.education](mailto:registrar@crescent.education)

# Disabilities Facilities – Ramp, Wheel Chair, Lift, Rest Room, Low Flooring Bus

