



B.S. Abdur Rahman
Crescent
Institute of Science & Technology
Deemed to be University u/s 3 of the UGC Act, 1956

Regulations 2019

(Amendments updated upto June 2020)

Law Degree Programmes



REGULATIONS 2019
(Amended upto June 2020)

FOR

LAW DEGREE PROGRAMMES
(Recognized by Bar Council of India)

B. S. ABDUR RAHMAN CRESCENT INSTITUTE OF SCIENCE & TECHNOLOGY**REGULATIONS – 2019
LAW DEGREE PROGRAMMES****1. PRELIMINARY DEFINITIONS & NOMENCLATURE**

1.1. In these Regulations, unless the context otherwise requires:

1.1.1. "**Programme**" means Degree Programs offered under the school of Law.

1.1.2. "**Branch**" means specialization or discipline of the law Degree Programme like, BBA LLB; B. Com. LL.B, B.A. LL.B(Hons) etc.,

1.1.3. "**Course**" means a theory or practical subject that is normally studied in a semester, like Language, Law, Tutorial, Practical or Moot Court etc.,

1.1.4. "**Institution**" means B.S. Abdur Rahman Crescent Institute of Science & Technology.

1.1.5. "**Dean (Academic Affairs)**" means the Dean (Academic Affairs) of B.S. Abdur Rahman Crescent Institute of Science & Technology.

1.1.6. "**Dean (Student Affairs)**" means the Dean (Students Affairs) of B.S. Abdur Rahman Crescent Institute of Science & Technology.

1.1.7. "**Controller of Examinations**" means the Controller of Examination of B.S. Abdur Rahman Crescent Institute of Science & Technology, who is responsible for conduct of examinations and declaration of results.

2. PROGRAMMES OFFERED, DURATION AND ELIGIBILITY CRITERIA**2.1. Branches of Study**

2.1.1. Regulations are applicable to the following degree programs in Law, with each programme distributed over ten semesters.

2.2. Law Programme:

- B.Com. L.L.B. (Hons.)
- BBA. L.L.B. (Hons.)
- BA. L.L.B. (Hons.)

3. ELIGIBILITY CRITERIA

3.1. Candidates for admission to the first semester of the ten semesters degree programme in law shall be required to have passed the Higher Secondary Examination of the (10+2) curriculum (Academic stream) prescribed by the appropriate authority or any other examination of any university or authority accepted by the Institution as equivalent thereto.

3.2. The maximum age for seeking admission into a stream of integrated Bachelor

of Law degree programmes, is limited to twenty years in case of general category of applicants and twenty-two years in case of applicants from SC, ST and other Backward communities.

- 3.3. The candidate shall write an entrance examination as prescribed by the Institution for Admission. The purpose of entrance examination is to testify the proficiency of the candidate in Legal Aptitude, General Knowledge and Current affairs.
- 3.4. Students who have a valid Common Law Admission Test (CLAT) score can also seek admission.
- 3.5. The eligibility criteria such as marks, number of attempts and physical fitness shall be as prescribed by the Institution from time to time.

4. STRUCTURE OF THE PROGRAMME

- 4.1. Every programme will have a curriculum with syllabi consisting of theory, tutorial and practical courses such as,

Non-Law Subjects

- Language (English)
- Humanities & Social Sciences
- Interdisciplinary Subjects like Economics, Sociology and Political Science.

Law Subjects

- Legal Education (Law Subjects core and compulsory)
- Elective Courses (Optional Law Subjects)
- Practical Courses such as clinical legal education like Moot Courts, Drafting Pleadings and Conveyancing and Alternate Dispute Resolution etc.

- 4.2. Each course is normally assigned certain number of credits:
 - 1 credit for two or more lecture period per week
 - 1 credit for 1 or more tutorial per week
 - 1 credit for one or more practical period per week
- 4.3. In each semester, the curriculum shall consists of a minimum of 25 credits comprising compulsory law papers, compulsory non-law papers, specialized honours papers, elective papers and/or clinical courses.
- 4.4. For the award of the degree, a student has to clear all the courses including internal assessment and complete his internship and practical whatever it is.
- 4.5. The medium of instruction, examinations and project report shall be English, except for courses in languages other than English.

5. DURATION OF THE PROGRAMME

5.1. A student is ordinarily expected to complete the programme in ten semesters. However, he/she is allowed to complete it even after completion of five years, but not later than eight years from admission including break of study.

5.2. Each semester shall consist of a minimum of 90 working days.

6. CLASS ADVISOR AND FACULTY ADVISOR

6.1. Class Advisor

6.1.1. A faculty member will be nominated by the Dean/HOD as Class Advisor for the class throughout the period of study.

6.1.2. The Class Advisor shall be responsible for maintaining the academic, curricular and co-curricular records of students of the class throughout their period of study.

6.2. Faculty Advisor

6.2.1. To help the students in planning their courses of study and for general counseling, the Dean/HOD of the students will attach a maximum of 20 students to a faculty member of the department who shall function as faculty advisor for the students throughout their period of study. Such faculty advisor shall guide the students in taking up the courses for registration and enrolment in every semester and also offer advice to the students on academic and related personal matters.

7. COURSE COMMITTEE

7.1. Each common theory course offered to more than one group of students shall have a "Course Committee" comprising all the teachers teaching the common course with one of them nominated as course coordinator. The nomination of the course coordinator shall be made by the Head of the Department / Dean (Academic Affairs) depending upon whether all the teachers teaching the common course belong to a single department or to several departments. The Course Committee shall meet as often as possible and ensure uniform evaluation of the tests and arrive at a common scheme of evaluation for the tests. Wherever it is feasible, the Course Committee may also prepare a common question paper for the test(s).

8. CLASS COMMITTEE

8.1. A class committee comprising faculty members handling the courses, student representatives and a senior faculty member not handling the courses as chairman will be constituted branch-wise and semester-wise.

8.2. The composition of the class committee will be as follows:

- One senior faculty member, preferably not handling courses for the

concerned semester, appointed as Chairman by the Head of the Department.

- Faculty members of all courses of the semester.
 - Six student representatives (male and female) of each class nominated by the Head of the Department in consultation with the relevant faculty advisors.
 - All faculty advisors and the class advisors.
 - Head of the Department
- 8.3.** The class committee shall meet at least thrice during the semester. The first meeting will be held within two weeks from the date of commencement of classes, in which the nature of continuous assessment for various courses and the weightage for each component of assessment will be decided for the course. The second meeting will be held within a week after the date of mid semester examination report, to review the students' performance and for follow up action.
- 8.4.** During these two meetings the student members representing the entire class, shall meaningfully interact and express opinions and suggestions to improve the effectiveness of the teaching-learning process.
- 8.5.** The third meeting of the class committee, excluding the student members, shall meet within 5 days from the last day of the semester end examination to analyze the performance of the students in all the components of assessments and decide their grades in each course. The grades for a common course shall be decided by the concerned course committee and shall be presented to the class committee(s) by the concerned course coordinator.

9. REGISTRATION AND ENROLMENT

- 9.1.** Except for the first semester, every student shall register for the ensuing semester during a specified week before the semester end examination of the ongoing semester. Every student shall submit a completed registration form indicating the list of courses intended to be enrolled during the ensuing semester. Late registration with the approval of the Dean (Academic Affairs) along with a late fee will be permitted up to the last working day of the current semester.
- 9.2.** From the second year onwards, all students shall pay the prescribed fees for the year on or before a specific day at the beginning of the semester confirming the registered courses. Late enrolment along with a late fee will be permitted up to two weeks from the date of commencement of classes. If a student does not enroll, his/her name will be removed from rolls.

9.3. The students of first semester shall register and enroll at the time of admission by paying the prescribed fees.

9.4. A student should have registered for all preceding semesters before registering for a particular semester.

10. COURSE CHANGE / WITHDRAWAL

10.1. Change of a Course

10.1.1. A student can change an enrolled course within 10 working days from the commencement of the course, with the approval of the Dean (Academic Affairs), on the recommendation of the Head of the Department of the student/ Dean of School.

10.2. Withdrawal from a Course

10.2.1. A student can withdraw from an enrolled course at any time before the mid semester examinations for genuine reasons, with the approval of the Dean (Academic Affairs), on the recommendation of the Head of the Department of the student/ Dean of School.

11. PROVISION FOR SLOW LEARNERS

11.1. The course faculties are instructed to continuously monitor the learning levels of students in their respective courses and all faculties will submit a report in this regard with the list of slow learners and their comments to the Dean/HOD within 3 weeks of start of every semester. The issues will be discussed in departmental meetings and appropriate corrective measures in the form of bridge courses, extra classes and other type of additional support actions will be formulated and implemented.

12. TEMPORARY BREAK OF STUDY FROM A PROGRAMME

12.1. A student may be permitted by the Dean (Academic Affairs) to avail temporary break of study from the programme up to a maximum of two semesters for reasons of ill health or other valid grounds. A student can avail the break of study before the start of mid semester examinations of the ongoing semester. However, the total duration for completion of the programme shall not exceed the prescribed maximum number of semesters (vide clause 5.1). If any student is debarred for want of attendance or suspended due to any act of indiscipline, it will not be considered as break of study. A student who has availed break of study has to rejoin in the same semester only.

13. ASSESSMENT PROCEDURE AND PERCENTAGE WEIGHTAGE OF MARKS

- 13.1.** Course work is divided into 10 semesters. The students shall be offered theory/practical papers as per Bar Council of India Regulation.
- 13.2.** All semester-end examinations for the theory courses, except for clinical legal education papers, will be conducted for 100 marks which will be scaled down to 75 and added to 25 marks which is allotted for internal examination. This will be the final aggregate marks in a course.
- 13.3.** There is a 2 tier examination passing system consisting of end semester examination of 75 marks and internal examination of 25 marks. A student has to secure a minimum 40% of the marks individually and in aggregate for both end semester examination and internal examination.

Evaluation criteria per course

End semester marks	Internal marks	Total marks	Minimum pass%
75	25	100	40%

14. Internal Assessment is further divided into four components:

Marks for attendance (5 Marks) including tutorial, practical, etc.	95% to 100%- 5 marks 90% to 94%- 4 marks 85% to 89%- 3 marks 80% to 84%- 2 marks 75% to 79%- 1 mark
Assignment* - 10 Marks	5 marks – submission of assignment 5marks – presentation of the same
CAT 1 & CAT 2 Examination**	10 marks

*Students will have to submit at least 2 assignments, 1 for each CAT Exam period.

**There shall be two CAT Examinations for 50 marks each instead of Mid Term Examination from the academic year 2019-20. The average of two CAT Examination will be taken and it will be scaled down to 10.

15. INTERNSHIP

- 15.1.** Each registered student shall have completed minimum of 20 weeks in case of Five Year Course stream during the entire period of legal studies under NGO, Trial and Appellate Advocates, Judiciary, Legal Regulatory authorities, Legislatures and Parliament, Other Legal Functionaries, Market Institutions, Law Firms, Companies, Local Self Government and other such bodies as the

University shall stipulate, where law is practiced either in action or in dispute resolution or in management.

Provided that internship in any year cannot be for a continuous period of more than Four Weeks and all students shall at least gone through once in the entire academic period with Trial and Appellate Advocates.

- 15.2.** Each student shall keep Internship diary in such form as may be stipulated by the University concerned and the same shall be evaluated by the Guide in Internship and also a Core Faculty member of the staff each time.
- 15.3.** The evaluation process will be based on the internship report submitted by the concerned student and a viva-voce conducted by an expert committee constituted and appointed by the Dean of the school.
- 15.4.** The total marks allotted for internship shall be assessed and awarded in the Moot court exercise and internship course (clinical course) of final semester as mandated by the Bar Council of India.

Assessment/ Evaluation criteria

The student shall undergo internship for 20 marks in every academic year and the assessment/evaluation shall be done in the even semester of that year .However, the internship in any year cannot be for a continuous period of more than 4 weeks. Further, a student is required to do internship at least once at the trial and Appellate Advocates during the entire programme.

Semester	Marks allocated
Second	20
Fourth	20
Sixth	20
Eighth	20
Tenth	20
Total	100

The maximum marks allocated for internship shall be 100 marks which shall be scaled down to 30 marks for assessment. The total marks secured by a student out of 30 marks shall be added in the IVth clinical course –*i.e.*, Moot court exercise and internship of the final semester.

- 15.5.** Students placed under internship or in moot court exercise shall have formal dress of legal professional in pupilage as follows:
(For all) White/Black trouser, white shirt, black tie, black coat, black shoe and black socks. When students have problems getting the entire formal dress for

any reason, they have to have a white trouser, full sleeve shirt to be tucked in and a covered shoe.

(Optional for Girl students) Black printed saree, with white full sleeve blouse and covered black shoe or Lawyer's Suit with black covered shoe.

16. SUBSTITUTE EXAMINATIONS

16.1. Those who have failed to attend CAT examination may be allowed to attend substitute examinations of the respective CAT exam with the permission of the Dean.

17. ATTENDANCE REQUIREMENT AND SEMESTER / COURSE REPETITION

17.1. A student shall earn 100% attendance in the contact periods of every course, subject to a maximum relaxation of 25% (for genuine reasons such as medical grounds or representing the Institution in approved events etc.) to become eligible to appear for the semester-end examination in that course, failing which the student shall be awarded "I" grade in that course. The cases in which the student is awarded "I" grade, shall register and repeat the course when it is offered next semester.

17.2. The faculty member of each course shall cumulate the attendance details for the semester and furnish the names of the students who have not earned the required attendance in that course to the Class Advisor. The Class Advisor will consolidate and furnish the list of students who have earned less than 75% attendance, in various courses, to the Dean (Academic Affairs) through the Dean / HOD. Thereupon, the Dean (Academic Affairs) shall announce, course-wise, the names of such students prevented from writing the semester end examination in each course.

18. REDO COURSES

18.1. A student can register for a maximum of two redo courses per semester in the evening after regular college hours, if such courses are offered by the Crescent School of Law. Students may also opt to redo the courses offered during regular semesters.

18.2. The Head of the Department/ Dean of School with the approval of Dean Academic Affairs, may arrange for the conduct of a few courses during the evening, depending on the availability of faculty members and subject to a specified minimum number of students registering for each of such courses.

18.3. The number of contact hours and the assessment procedure for any redo course will be the same as those during regular semesters except that there is no provision for any substitute examination and withdrawal from an evening

redo course.

19. PASSING AND DECLARATION OF RESULTS AND GRADE SHEET

- 19.1. All assessments of a course will be made on absolute marks basis. However, the Class Committee without the student members shall meet within 5 days after the semester-end examination and analyze the performance of students in all assessments of a course and award letter grades. The letter grades and the corresponding grade points are as follows:

Letter Grade	Grade Points
S	10
A	9
B	8
C	7
D	6
E	5
U	0
W	0
I	0
AB	0

"W" denotes withdrawal from the course.

"I" denotes inadequate attendance and hence prevented from semester- end examination

"U" denotes unsuccessful performance in the course.

"AB" denotes absence for the semester-end examination.

- 19.2. The minimum pass mark for end semester examination will be 30 marks out of 75 marks and for internal examination it will be 10 marks out of 25 marks. Therefore, the student shall have to secure a minimum of 40 marks out of 100 marks for passing each course.
- 19.3. A student who earns a minimum of five grade points ('E' grade) in a course is declared to have successfully completed the course. Such a course cannot be repeated by the student for improvement of grade.
- 19.4. The results, after awarding of grades, shall be signed by the Chairman of the Class Committee and Head of the Department/Dean of Schools and declared by the Controller of Examinations.
- 19.5. Within one week from the date of declaration of result, a student can apply for reevaluation of his / her semester-end theory examination answer scripts of

one or more courses, on payment of prescribed fee, through proper application to the Controller of Examination. Subsequently the Head of the Department/ Dean of School offered the course shall constitute a revaluation committee consisting of Chairman of the Class Committee as Convener, the faculty member of the course and a senior member of faculty knowledgeable in that course. The committee shall meet within a week to revalue the answer scripts and submit its report to the Controller of Examinations for consideration and decision.

19.6. After results are declared, grade sheets shall be issued to each student, which will contain the following details:

- Credits for each course registered for that semester
- Performance in each course by the letter grade obtained
- total credits earned in that semester
- Grade Point Average (GPA) of all the courses registered for that semester and the Cumulative Grade Point Average (CGPA) of all the courses taken up to that semester.

If C_i , is the number of credits assigned for the i^{th} course and GPI is the Grade Point in the i^{th} course, GPA will be calculated according to the formula:

$$GPA = \frac{\sum_{i=1}^n (C_i)(GPI)}{\sum_{i=1}^n C_i}$$

Where n = number of courses.

The Cumulative Grade Point Average CGPA shall be calculated in a similar manner, considering all the courses enrolled from first semester.

"I" and "W" grades will be excluded for calculating GPA.

"U", "I", "AB" and "W" grades will be excluded for calculating CGPA.

The formula for the conversion of CGPA to equivalent percentage of marks shall be as follows:

Percentage Equivalent of Marks = CGPA X 10

After successful completion of the programme, the Degree will be awarded with the following classifications based on CGPA.

Classification	CGPA
First Class with Distinction	8.50 and above and passing all the courses in first appearance and completing the programme within the normal 10 semesters
First Class	6.50 and above and completing the programme

	within 12 semesters
Second Class	Others

19.7. However, to be eligible for First Class with Distinction, a student should not have obtained 'U' or 'I' grade in any course during his/her study and should have completed the U.G. programme within a minimum period (except break of study). To be eligible for First Class, a student should have passed the examination in all the courses within the specified minimum number of semesters reckoned from his/her commencement of study. For this purpose, the authorized break of study will not be counted. The students who do not satisfy the above two conditions will be classified as second class. For the purpose of classification, the CGPA will be rounded to two decimal places. For the purpose of comparison of performance of students and ranking, CGPA will be considered up to three decimal places.

20. PERSONALITY AND CHARACTER DEVELOPMENT

20.1. All students shall enroll, on admission, in any of the personality and character development programmes, NCC / NSS / NSO / YRC / Rotaract and undergo practical training.

20.2. National Cadet Corps (NCC) will have to undergo specified number of parades.

20.3. National Service Scheme (NSS) will have social service activities in and around Chennai.

20.4. National Sports Organization (NSO) will have sports, games, drills and physical exercises.

20.5. Youth Red Cross (YRC) will have social service activities in and around Chennai.

20.6. Rotaract will have social service activities in and around Chennai.

21. DISCIPLINE

21.1. Every student is required to observe disciplined and decorous behavior both inside and outside the campus and not to indulge in any activity which will tend to affect the prestige of the Institution.

21.2. Any act of indiscipline of a student, reported to the Dean (Student Affairs), through the HOD / Dean will be referred to a Discipline and Welfare Committee nominated by the Vice-Chancellor, for taking appropriate action.

22. ELIGIBILITY FOR THE AWARD OF DEGREE

22.1. A student shall be declared eligible for the award of B.B.A, LL.B (Hons.) / B.Com., LL.B. (Hons.) / B.A.LL.B. (Hons.) Degree, provided the student has

successfully completed all the required courses specified in the program curriculum and earned the number of credits prescribed for the specialization, within a maximum period of 16 semesters from the date of admission, including break of study.

22.2. No dues to the Institution, Library Hostels.

22.3. No disciplinary action pending against him/her.

22.4. The award of the degree must have been approved by the Institution.

23. POWER TO MODIFY

23.1. Notwithstanding all that has been stated above, the Academic Council has the right to modify the above regulations from time to time.
