







**Measures initiated by the institution
for the promotion of gender equity
during the year**

Internal Complaints Committee (ICC)

As per the guidelines provided as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and students in Higher Educational Institutions) Regulations, 2015 Internal Complaint Committee of B.S.Abdur Rahman Crescent Institute of Science & Technology has been constituted as under :-

ICC Members :

Sl.No.	Name of the faculty	Designation	
1	Dr. Latha Tamilselvan, Prof. & Director (MIS) / Department of Information Technology	Chairperson	
2	Dr. C. Tharini, Prof. & Dean (SECS) / Department of Electronics & Communication Engg.	Vice-chairperson	
3	Dr. S.Kuttirani, Prof. & Director (PG) Admissions / Department of Chemistry	Member	
4	Dr. Ayub Khan Dawood, Prof. & Dean / Department of Commerce	Member	

5	Dr. S. Rasool Mohideen, Professor / Department of Mechanical Engg.	Member	
6	Dr. C.Chokalingam, Prof. & Dean / Crescent School of Law	Member	
7	Ms. Nallini Olivannan, Advocate, Mail id : nallinioli@gmail.com, Mobile : 9940050056 Profile	External Member	

Description

[Submit](#)

Annual Gender Sensitization Action Plan(s)

ICC has been constituted as per the guidelines provided by UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and students in Higher Educational Institutions) Regulations, 2015 at B.S. Abdur Rahman Crescent Institute of Science & Technology.

- ✓ The motto is to deal with issues of gender based violence and harassment with a view to eliminate the cultures of impunity and to develop the culture of silence and complicity.
- ✓ It provides on-going management advice and supervision to the students.

Students (girls) facing any Sexual Harassment issues may contact the coordinator in person or drop a letter in the Sexual Harassment Grievance Box elaborating their issues or submit the details of their issues online through the Institute

The issues regarding Sexual Harassment will be redressed at the earliest, based on the nature of the issue.

The members of the committee are as follows:

- 1. Dr. Latha Tamilselvan**, Chairperson
Prof. & Director (MIS) / Department of Information Technology
- 2. Dr. C. Tharini**, Vice Chairperson
Prof. & Dean (SECS) / Department of ECE
- 3. Dr. S.Kuttirani**, Member
Prof. & Director (PG) Admissions / Department of Chemistry

4. **Dr. Ayub Khan Dawood**, Member
Prof. & Dean / Department of Commerce
5. **Dr. S. Rasool Mohideen**, Member
Professor / Department of Mechanical Engg.
6. **Dr. C.Chokalingam**, Member
Prof. & Dean / Crescent School of Law
7. **Ms. Nallini Olivannan**, Member
Advocate, Mail id : nallinioli@gmail.com, Mobile : 9940050056

Safety and Security:

- ❖ An exclusive Director, has been appointed for the institute's Security & Hostels.
- ❖ He is supported by the wardens of Men's & Ladies hostel and Registrar of the Institute.
- ❖ The entire campus is covered with electronic surveillance through 244 nos. of CCTV cameras, covering the strategic locations.
- ❖ Round the clock security officers are posted and on vigil duty, for the entire campus
- ❖ The members of the Proctor Board keep a watch over the students, to prevent any ill treatment or harassment, especially to girls.
- ❖ The ladies hostel is strategically located and surrounded by the staff quarters.
- ❖ No vendor / visitor would be allowed to enter the campus, without entry in the register, and issued visitor pass.
- ❖ Girls are also sensitized about the safety & security precaution. Self defence classes are also being organized on a regular basis 24 x 7 ambulance service is available inside the campus.
- ❖ A central medical facility and dispensary for girls & boys at their hostels are made available.

- ❖ In addition to the Chief Warden and Deputy Wardens, Resident wardens and hostel managers are made available.
- ❖ Separate seating arrangements for boys & girls have been made, for dining in the canteen. Students travelling in the college bus have been issued with bus pass. They should produce it on demand by the authorities.
- ❖ Security stickers for two wheelers & four wheelers have been issued and the same has to be on displayed.

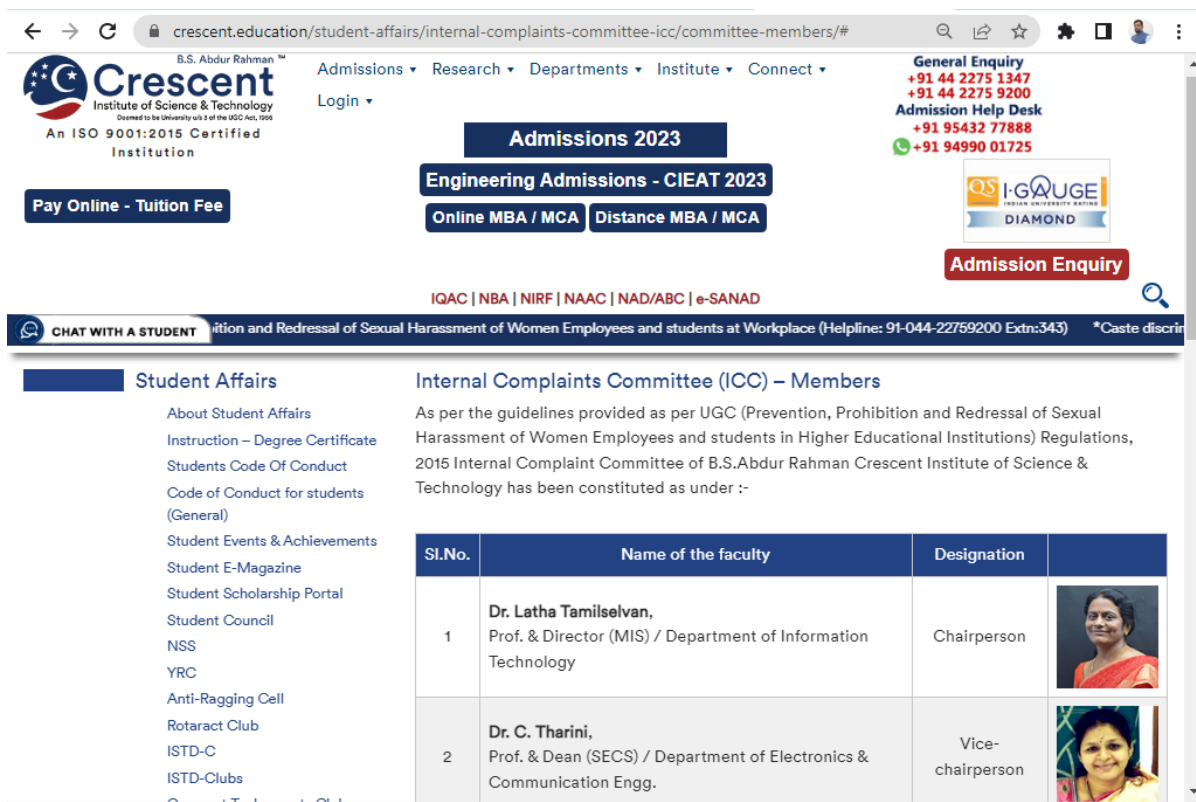
CCTV Surveillance

Sl.No	Location	Nos
1	First year block	2
2	Aeronautical Block	9
3	Convention Centre	15
4	Convention centre seminar hall	10
5	Estate Office Road + New Architecture Block	14
6	GST Road	2
7	Computer Science Block + Library + Pharmacy Dept	8
8	Ladies Hostel + Staff quarters + Check post	11
9	Life Science /MBA block	5
10	Men's Hostel A Block	25
11	Men's Hostel B Block	32
12	Men's Hostel C Block	25
13	Men's Hostel D Block	25
14	Men's Hostel PG block	18
15	Men's Hostel Main block and passage	31
16	Main block	5
17	VC Office	4
18	Men's Hostel Mess	14
19	Arabic college	4



20	Exam cell	10
21	VC Villa	3
22	Innovation & Incubation centre	16
23	BSAU General Store	9
24	Medical hall	11
25	Store	9
26	S TAFF QUARTERS	38
	Total	355

24x7 Women Helpline number:

Women Employee and students Helpline No: +91-44-22759200 (Extn: 343)



The screenshot shows the website interface for Crescent Institute of Science & Technology. The main navigation includes Admissions, Research, Departments, Institute, and Connect. A prominent banner for 'Admissions 2023' is visible, along with contact information for general enquiries and an admission help desk. The page is titled 'Internal Complaints Committee (ICC) – Members' and provides details about the committee's formation as per UGC regulations. A table lists the members of the committee.

Sl.No.	Name of the faculty	Designation	
1	Dr. Latha Tamilselvan, Prof. & Director (MIS) / Department of Information Technology	Chairperson	
2	Dr. C. Tharini, Prof. & Dean (SECS) / Department of Electronics & Communication Engg.	Vice-chairperson	

**Establishment of platform or hiring
counsellors for seeking help and guidance
w.r.t psychological counselling related to
mental health for students, faculty and
non-teaching faculty**

CRESCENT COUNSELING CENTER



Exclusively for girl students with female counselor/psychologist (inhouse)

We are delighted to inform that Crescent institute has made a separate professional counseling center exclusively for female students and it will be in effect from June 2022.

- 01 IF YOU ARE A FEMALE**
- 02 FEELS STRESSED OUT**
- 03 HAVING ISSUES BUT COULDN'T TELL ANYONE**
- 04 APPROACH THE CRESCENT COUNSELING CENTER**

Email id : girls.cpc@crescent.education
available time: 11 am to 2pm on working days

THE CRESCENT COUNSELLING CENTRE

PSYCHOLOGICAL INTERVENTION AND COUNSELLING CONSENT FORM

The Crescent Counselling Centre, We are a licensed counselling centre with psychologists who have several years of experience specializing in various psychological diagnosis, assessments and therapeutic counselling process. We value our relationship with our students and clients and believe that such relationship is the beacon in the healing process. We believe that each individual is unique and has his own way of addressing resolutions. Thus, we believe in a wellness model that helps our clients empower themselves by focusing on what works for them and not in a systematic approach that provides a generic procedure on working on a treatment. One's journey is not the same as the other.

Client's Rights The client may ask questions on what to expect during and end result of the therapy. The client may decline to proceed the therapy as to the techniques which may be conducted by the therapist. The client may cease to continue therapy anytime, without any impediment and may return to therapy anytime. The therapist has the right to dismiss the client from the course of therapy. The client has the right to review his or her records from the therapist. Right to confidentiality: Within limits provided for by law, all records and information acquired by the therapist shall be kept strictly confidential in accordance to the principles of a doctor-patient relationship. All information will not be shared or revealed to any person, agency, or organization without the prior written consent of the client. The client can raise any concerns and to speak with the therapist immediately of any concerns provided that the therapist is likewise available to discuss matters with the client. The details of the client will be provided to the higher officials and other doctors who are incharge of the student or the client or to the parents in case of emergency without the consent of the client.

Please check the items that you believe is affecting you

- Alcohol or drug problems
- Anger or hostile feelings
- Anxiety, nervousness, fears
- Sadness or Depression
- Eating or appetite problems
- Family issues
- Procrastination
- Physical distress
- Relationship/marital concerns
- Sexual concerns
- Shyness
- Traumatic experiences

- Social conflicts
- Suicidal feelings or behaviors
- Stress
- Sleep disorder
- Self-control
- Self-esteem or confidence
- Work or career concerns

Acknowledgement *I have reviewed this Professional Counselling Informed Consent Agreement. I likewise understand my Client's Rights set in this form. I accept this agreement and consent to counselling*

Willingness for the counselling: *By signing this consent form I understood my current mental state and need for the counselling process and I agree to take counselling on my own willingness to enhance my mental health and handle the challenging areas of my life.*

SIGN with NAME and DATE:

Student or Client Name:

Age:

Sex:

Educational Qualification:

Department:

Referral mode : Self / staff referred, if so name of the staff:

Parents name:

Local Guardian Name:

Contact number:

Parent's/ guardian's contact number with relationship:

Address:

Signature:

Date:

Payment: nil

THE CRESCENT COUNSELLING CENTRE PROGRESS RECORD

Name of the psychologist /Therapist:

Name of the student / Client:

Gmail

Compose

Inbox 3,464

Starred

Snoozed

Sent

Drafts 319

More

Labels +

- CCD DOCUMENT
- Google Forms
- OFFICE COMMUNICATI...
- More

from:(ac-stud) X

Active

1 of 1

Availability of Female Counsellor - Intimated - Reg [Inbox x]

D Deputy Registrar (Academic & Studen... Tue, Nov 29, 2022, 2:59 PM

to hod, deans, directors, faculty, shahabdul, pro, nonteachings, librarian, vnajalal, registrar

Dear Professors and Colleagues,

I wish to inform you that Ms. Muthulakshmi has been appointed as **Female** Counsellor and her office is situated on the first floor in the convention centre adjacent to the HR office. She also can be contacted in her mail ID girls.cpc@crescent.education. I request that the same be intimated to girl students in case they wish to avail her services.

Thanks and Regards,
Suresh Babu CN
Administrative Officer
(Academics and Student Support)
BS Abdur Rahman Crescent Institute of Science and Technology
Vandalur
Chennai - 600 048
Tele: 044-22759200

Reply