

Duties and responsibilities of the Vice-Chancellor

- The Vice-Chancellor will drive the implementation of the vision, mission and agenda of the Institution as set by the Board of Management.
- Upon assuming office, the Vice Chancellor will work with the Chairman of the Board of Management and his advisory team to make the Institution ready for its next phase of growth as articulated above in PAGE 2.

Academic and Administrative Leadership:

- Responsible for the oversight and management of all campus operations and administrative aspects core to the academic operations.
- Develop and institutionalize an effective process for the preparation of an annual action plan for the campus.
- Participate in faculty recruitment, facilitating competence-building and a positive work environment.
- Spearhead the formulation and implementation of the Strategic Plan towards transforming the Institute into a top-ranked institution in India.

Strategy, Business planning and Reporting:

- Strategic planning including monitoring and reporting of industry trends, market demand and competitive scenarios impacting the Institution.
- Academic strategy, planning and assessment – including the launch of new courses, recruitment strategy and inputs for student enrolments.
- Budgetary planning and reporting

Faculty/Executive Development:

- Plan and schedule a year-round calendar of faculty/executive development programs
- Position, plan, manage, brand and market the delivery of faculty/executive development programs and ensure the financial sustainability of the operation.
- Support the development of various schools within the Institution.

Research and Innovation:

- Seek opportunities for research and consulting assignments from Government, Private and Public industry sectors.
- Manage, coordinate and provide necessary services for successful research, consultancies and projects for commercialization.
- Organise research seminars and conferences to provide a platform for faculty to share their work with industry practitioners, and policymakers.

Compliance with Statutory Norms:

- Coordinate various activities relating to the rules and regulations of various Governmental and Statutory Bodies.
- Formalise documentation relating to statuses and compliance reports.

Partnerships with Government, Development Organizations and Fund-raising:

- Partner with Governments and Development organizations for research projects, and PPP opportunities.
- Play a key role in raising funds for the Institution – for example, donors, CSR budgets of organizations/public sector units/others as well as helping prepare customized proposals for targeted donors

Representing B.S Abdur Rahman University to the external community:

- To network with some of the best academics, universities, government and organizations for their active participation to achieve excellence that is required to help transform the Institution.
- Promoting the Institute's international and national standing and its position as a premier institution, representing its interests, developing and maintaining relationships with alumni, governments and businesses, and promoting development activities that contribute to securing the future of B.S. Abdur Rahman Crescent Institute of Science and Technology.