



# **14.4- Review of Action Taken Report (ATR) in respect of the 13<sup>th</sup> Meeting of IQAC held on 30.12.2020**

**Presenter - Chair**

## Action Taken Report (ATR) of 13<sup>th</sup> Meeting

### 1. Dean (Academic Affairs)

**13.7: Student Feedback on Curriculum: DAAC and EAAC reports of various departments shall be analysed to ensure the relevance of the course outcomes and assessment.**

- The departments are assigned the responsibility to conduct department level internal audit (DAAC) and external audit (EAAC) and to take necessary remedial measures based on the suggestions given by the committee members.
- The DAAC and EAAC check the relevance of questions with course outcomes / programme outcomes.
- DAAC also audits the structure of the question component including knowledge acquisition, application and analytical skills.
- The Office of the Dean Academic Affairs collects the consolidated analysis report of EAAC of each department / school for each academic year.
- Major observations by the EAAC are deliberated in the subsequent HoDs meeting.
- In the academic year 2019-20, EAAC was not conducted due to the prevailing pandemic situation.

## Action Taken Report (ATR) of 13<sup>th</sup> Meeting

### 2. Director (IQAC)

#### 13.8: Student Satisfaction Survey (SSS)

- Faculty survey shall be conducted.
- Index may be developed to measure the student happiness.
- Survey may be conducted for infrastructure and co-curricular activities.

- Level I and Level II feedback questionnaire has been revised.
- Two committees have been constituted to develop the feedback questionnaire for faculty and student happiness index and infrastructure.

## Action Taken Report (ATR) of 13<sup>th</sup> Meeting

### 3. Director (Admission)

**13.9: Admission Statistics: Measures shall be taken to improve the demand ratio and diversity.**

Following measures have been taken to improve the demand ratio and diversity:

1. It is planned to carry out a comprehensive campaign through digital media including social media.
2. An experienced person has been appointed as Deputy Director (Admissions) to conduct all kind of digital, online and physical campaign to promote student admission.

## Action Taken Report (ATR) of 13<sup>th</sup> Meeting

### 4. Director ((Placement & Training))

**13.10: Placement & Higher Studies Statistics: Better strategies may be devised to improve both the quality and percentage of placement.**

- **Introduced subjects that are related to industry needs.**
- **Motivated students to work in the diverse sectors.**
- **Right skilled students to match industry demands.**
- **Institute and Industry collaborations in academic and placement preparations.**