

**5.3.2 a - University as a body have a policy (e.g. an Access and Participation plan) addressing women's applications, acceptance/entry, and participation at the university**

**Relevant clauses, extracted from the Memorandum of Association of the sponsoring body of the Institution and the Rules and Regulations of the statutory body (University Grants Commission (UGC), New Delhi) implemented by the Institution, for the policy that ensures that access to various activities is accessible to all, regardless of ethnicity, religion, disability, immigration status or gender**

**The Objectives for which the Society is established shall be:- (Sponsoring Body)**

6.1. To promote education of all types and grades among the people of the Country in General and in particular among the backward communities with a view to accelerate the liquidation of ignorance, superstition and illiteracy. The term “backward Community” shall mean and include Muslims and all other sections of the nation who are educationally, Socially and economically backward.

6.2. To provide for Research and for the advancement of dissemination of Knowledge on Scientific, Technical and Cultural and training among the people.

6.3 To establish, maintain, run, take over, develop, improve, grant, donate and to assist in the establishment, maintenance, running, development, improvement of Schools, or educational/training Institutions for the benefit of public at large irrespective of any caste, creed, sex or religion.

6..4. To grant Scholarships, Donations, Stipends or any aid for the education of poor and deserving students without distinction of caste, creed or religion.

6.5. To establish, run, manage, take over, Primary, Secondary, Higher Secondary and Montessori type of Schools/Training Centres, introducing modern methods for the dissemination and advancement of education and knowledge and provide the students with awareness about Society at large.

6.6. To establish, run, take over, maintain Colleges of all disciplines such as Arts & Science, Engineering, Medical, Paramedical Education, Hospital/s, Nursing Homes and Maternity homes, University/Universities, Deemed University/Universities, Vocational, Polytechnics, etc., and other educational organisations existing solely for educational purposes for the benefit of the poor without distinction of Caste, Creed, sex or Religion.

6.7. To provide educational assistance for the poor people, People who could not step into the School, School dropouts and more particularly to support the Higher education of the students who are not able to continue their studies after Higher Secondary without distinction of Caste, Creed, sex or Religion.

6.8. To start Libraries/Digital Libraries and reading rooms for the use of the Public in general.

- a) Internal Complaints Committee for prevention of Sexual Harassment
- b) Barrier Free access to persons with disabilities to all its facilities

#### **41. Admissions and Fees Structure**

41.01. No Institution Deemed to be University shall, for admission in respect of any course or programme of study conducted in such Institution, accept payment towards admission fee and other fees and charges,-

- (a) which is a capitation fee or donation in whatever nomenclature or form, either directly or indirectly
- (b) other than such fee or charges for such admission, which has been declared by it in the prospectus for admission against any such seat, and on the website of the Institution,
- (c) more than the fee prescribed by the fee committee constituted as per fee regulations issued by the Commission.

(d) without a proper receipt in writing issued for such payment to the student admitted in such Institution.

41.02. (1) No Institution Deemed to be University shall charge any fee for an admission test other than an amount representing the reasonable cost incurred by it in conducting such test.

(2) Institution Deemed to be University shall be abided by UGC notification regarding refund of fees and non-retention of original certificate as amended time to time.

41.03. Admission of students to an Institution Deemed to be University, public or private, shall be strictly based on merit in the entrance exam prescribed by the appropriate statutory authority and in the manner specified in the prospectus, in case no entrance exam has been prescribed.

41.04. Every Institution Deemed to be University shall maintain the records of the entire process of selection of candidates, exhibit such records on its website, and preserve such records for a minimum period of five years.

41.05. Before the expiry of sixty days prior to the commencement of admission to any of its courses or programmes of study, every Institution Deemed to be University shall publish and upload on its website (in the form of an affidavit) its prospectus containing inter alia, the following:

- i. each component of the fee, deposits and other charges payable by the students admitted to such Institution for pursuing a course or a programme of study, and the other terms and conditions of such payment;
- ii. the percentage of tuition fee and other charges refundable to a student admitted in such Institution in case such student withdraws from such Institution before or after completion of course or programme of study and the time within, and the manner in, which such refund shall be made to the student;
- iii. the number of seats approved in respect of each course or programme of study for the academic year for which admission is proposed to be made;

iv. the educational qualifications specified by the relevant statutory authority/body, or by the Institution, where no such qualifying standards have been specified by any statutory authority;

v. the process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or programme of study and the amount of fee to be paid for the admission test;

vi. all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the Institution, and, in particular, such discipline relating to prohibition of ragging of any student or students and the consequences thereof and for violating the provisions of any regulation in this behalf made under the University Grants Commission Act, 1956 or any other law for the time being in force.

41.06. No Institution Deemed to be University shall retain from the candidates seeking admission any original certificates of school leaving examinations, or degree or any other award; and shall, after due verification with the original certificates, retain only copies of such certificates self-attested by the candidates for its records.

#### **42. Institution Deemed to be University open to all**

42.01. Admission and employment in an Institution Deemed to be University shall be open to all citizens of India regardless of religion, race, caste, sex, place of birth or residence.

42.02. All policies and procedures, in matters of admission and employment as applicable to the university- level public and privately funded institutions respectively, shall apply to the appropriate category of institutions Deemed to be universities.

#### **43. Institution Deemed to be University to be Unitary**

Once an institution is declared as Institution Deemed to be University, it shall be unitary in nature, and shall not affiliate any other institution nor shall add any constituent institutions.

#### **44. Reservation Policy**

- i. Institution Deemed to be University shall implement the policy on reservations in admissions and recruitment, in accordance with provisions of the Constitution of India and any Act of Parliament for the time being in force and disclose all such information on its website.
- ii. Institution Deemed to be University being a declared Muslim Minority Institution, University shall have the right to admit students of its choice as permitted under Article 30(1) of the Constitution of India.

#### **45. Distance Education**

Institution Deemed to be Universities may offer courses in the Open, Distance Learning / On Line mode in accordance with the UGC (Open and Distance Learning) Regulations, 2017, and UGC (Online Courses or Programs) Regulations 2018 as amended from time to time.

Provided that Institution Deemed to be University, which are already offering programmes of study, with the approval of the Commission, through the Open and Distance Learning mode, shall be permitted to continue such programmes subject to further approval by the Commission.

## **ADMISSION REQUIREMENT POLICY**

### **1. INTRODUCTION**

This Policy states the guidelines and procedures to be followed in matters relating to selection and admission of students in all UG and PG programmes offered by various Schools and Departments. This policy complies with relevant UGC regulation.

B.S.Abdur Rahman Crescent Institute of Science and Technology practices a transparent procedure in the admission process.

The Institute is committed to providing accurate Programme and admissions information which is clear, comprehensive and easily accessible for applicants and public. All the information are published on Institute Website. The information are updated whenever required.

The announcement of admission made in the form of advertisements in leading newspapers regarding the start of the admission process to all UG and PG programmes and the same is notified on the Institute website.

Eligibility criteria and fee structure for the various programmes are displayed on the Institute website.

For all the UG and PG programmes, online application facility is provided on Institute website. Candidates can apply online through the Institute website.

### **2. Admission Procedure for Under Graduate Programmes**

#### **2.1. B.Tech. Programmes**

##### **Eligibility**

- ❖ Admission to B.Tech. Degree Programme is based on the performance of the candidate in Crescent Institute Engineering Admission Test (CIEAT) and in the qualifying examination. Candidates having JEE main score 100 and above are exempted from CIEAT.
- ❖ Crescent Institute Engineering Admission Test (CIEAT) is conducted in major cities all over India during the 4th week of April, every year.
- ❖ The result of CIEAT is published in the Institute website.
- ❖ Candidates are called for counselling based on their merit in the CIEAT and in the qualifying examination or JEE main score.

- ❖ Candidates should have passed 12th standard examination conducted by State Board / CBSE / ISC or equivalent examination with a minimum aggregate of 50% marks in Mathematics, Physics and Chemistry
- ❖ Candidates who have studied in Regular, Full time and Formal Education alone are eligible to apply.
- ❖ Age Limit: Candidates date of birth should fall on or after 1st July 1998.
- ❖ English as one of the subjects of qualifying examination
- ❖ Mathematics, physics and Chemistry as compulsory subjects
- ❖ Candidates completed A Levels, IB, STPM, HSC, WASSCE, NCEA Level 3, American High School Diploma, etc. with minimum 50% aggregate or equivalent grade in Physics, Chemistry and Mathematics and a pass in English
- ❖ Candidates studied under American High School system are eligible, if the above courses have been studied in the 11th and 12th grades or 'AP' (Advanced Placement) courses

## **2.2. B.Arch.**

### **Eligibility**

- ❖ Candidates for B.Arch. programme are selected through counselling based on the rank secured in the National Aptitude Test in Architecture (NATA) and in the qualifying examination
- ❖ Candidates should have passed 10 +2 examination (HSC/ CBSE /ISC etc.) or any other equivalent examination with a minimum aggregate of 50% of Marks in Mathematics, Physics and Chemistry. They should have studied English as subjects of study
- ❖ The candidates should have a minimum score with pass in NATA and a minimum aggregate of 50% marks in the qualifying examination
- ❖ Age Limit: Candidates date of birth should fall on after 1st July 1998

### **Selection Procedure**

Candidates are selected for admission to B.Arch. Programme based on their merit in Qualifying Examination (10 +2) and score obtained in NATA (National Aptitude Test in Architecture).

Note: NATA (National Aptitude Test in Architecture) is the entrance test conducted by National Council of Architecture, INDIA.



### **2.3. B.Des**

#### **Eligibility**

A Pass in Higher Secondary Examination conducted by State or Central Board of Secondary Education or equivalent examination in any stream with a minimum of 50% overall aggregate of marks.

- ❖ The institute conducts an entrance test to select candidates for admission to B.Des. programme
- ❖ Candidates should have passed 10 +2 examination (HSC/ CBSE /ISC etc.) or any other equivalent examination with a minimum aggregate of 50% of Marks
- ❖ Selection of candidates is based on the merit of the candidate in the entrance test and in the qualifying examination
- ❖ Age Limit: Candidates date of birth should fall on after 1st July 1998

#### **Selection Criteria**

- ❖ Students without maths and science marks are also eligible
- ❖ Candidates should pass the entrance exam conduct by the Crescent School of Architecture
- ❖ English as one of the subjects of qualifying examination
- ❖ Candidates completed A Levels, IB, STPM, HSC, WASSCE, NCEA Level 3, American High School Diploma, etc. with minimum 50% aggregate or equivalent grade
- ❖ Candidates studied under American High School system are eligible, if the above courses have been studied in the 11th and 12th grades or 'AP' (Advanced Placement) courses.

## 2.4. Integrated Law programmes

### Eligibility

#### B.A. LL.B

- ❖ A Pass in Higher Secondary Examination conducted by State or Central Board of Secondary Education or equivalent examination with a minimum of 50% overall aggregate of marks. Candidates must have studied commerce or Statistics as one of the subjects of study.
- ❖ Candidate's date of birth should fall on or after 1st July 1998

#### B.B.A. LL.B

- ❖ A Pass in Higher Secondary Examination conducted by State or Central Board of Secondary Education or equivalent examination in any stream with a minimum of 50% overall aggregate of marks.
- ❖ Candidate's date of birth should fall on or after 1st July 1998

## 2.5. B.Pharm

### Eligibility

- ❖ A Pass in Higher Secondary Examination conducted by State or Central Board of Secondary Education (HSC/ CBSE /ISC etc.) or equivalent examination with a minimum of 50% overall aggregate of marks.
- ❖ The candidates must have studied Physics, Chemistry and Mathematics (or) Biology. Any other qualification approved by the Pharmacy Council of India as equivalent to any of the above examinations.
- ❖ Candidate's date of birth should fall on or after 1st July 1998

## 2.6. B.C.A

### Eligibility

- ❖ A Pass in Higher Secondary Examination conducted by State or Central Board of Secondary Education (HSC/ CBSE /ISC etc.) or equivalent examination with a minimum of 50% overall aggregate of marks. They should have studied Mathematics as subjects of study.
- ❖ Candidate's date of birth should fall on or after 1st July 1998.

## **2.7. B.Sc. Computer Science**

### **Eligibility**

- ❖ A Pass in Higher Secondary Examination conducted by State or Central Board of Secondary Education (HSC/ CBSE /ISC etc.) or equivalent examination with a minimum of 50% overall aggregate of marks. They should have studied Mathematics as subjects of study
- ❖ Candidate's date of birth should fall on or after 1st July 1998.

## **2.8. B.Sc. Biotechnology**

### **Eligibility**

- ❖ Candidates should have passed 10 +2 examination (HSC/ CBSE /ISC etc.) or any other equivalent examination with a minimum aggregate of 50% of Marks and Mathematics/ Biology, Physics and Chemistry as subjects of study.
- ❖ Candidate's date of birth should fall on or after 1st July 1998.

## **2.9. B.Com.**

### **Eligibility**

- ❖ A pass in Higher Secondary Examination conducted by the State / Central Board of Secondary Education or its equivalent examination, with minimum of 50% overall aggregate. Students must have studied Commerce / Accountancy / Mathematics as one of the subjects
- ❖ Candidate's date of birth should fall on or after 1st July 1998

## **2.10. B.B.A and B.A**

### **Eligibility**

- ❖ A Pass in Higher Secondary Examination conducted by State or Central Board of Secondary Education or equivalent examination in any stream with a minimum of 50% overall aggregate of marks.
- ❖ Candidate's date of birth should fall on or after 1st July 1998

### 3. Admission Procedure for Post Graduate Programmes

#### 3.1 M.Tech. Programmes

##### Eligibility

- ❖ Bachelor degree in relevant Engineering programme.
- ❖ Selection of candidates for admission to M.Tech. Programmes is based on the merit of the candidates in Entrance Examination conducted by the respective departments or any other Nationally Recognized Entrance Examination.
- ❖ Selection is through counselling based on the rank secured in the Entrance Examination and also their merit in the qualifying examination.
- ❖ Candidates having valid GATE score are admitted directly

M.Tech. Programmes	Eligibility for Admission
1. Structural Engineering 2. Construction Engineering and Project Management	B.E. / B.Tech.in Civil Engineering / Structural Engineering or Equivalent
1. CAD – CAM 2. Manufacturing Engineering	B.E./B.Tech.in Mechanical /Auto / Manufacturing / Production / Industrial / Mechatronics / Metallurgy / Aerospace / Aeronautical / Material Science / Marine Engineering or Equivalent
Polymer Technology	B.E./B.Tech. in Polymer / Plastics / Rubber Technology/ Material Science and Engineering Or M.Sc. Chemistry / Applied Chemistry / Material Science or Equivalent
Power Systems Engineering	B.E. / B.Tech.in EEE/ECE/EIE/I&C/ Electronics / Instrumentation or Equivalent
1. Communication Systems 2. VLSI and Embedded Systems	B.E. / B.Tech. in ECE / /EIE /ICE /EEE/ Electronics or Equivalent
Computer Science and Engineering	B.E./B.Tech. in CSE/IT/ECE/EEE/EIE/ICE/Electronics / MCA or Equivalent
Information Technology	B.E. / B.Tech. in CSE/IT/ECE/EEE/EIE/ICE/Electronics/ MCA or Equivalent
Biotechnology	B.Tech / B.E. in Chemical Engineering, Biochemical Engineering, Industrial Biotechnology, Leather Technology, B.Pharm Or M.Sc., in Biotechnology, Life Sciences, Botany/Zoology, Biochemistry, Microbiology, Genetics

### **3.2. MBA**

#### **Eligibility**

- ❖ Candidates with any UG degree from UGC recognized Universities and Institutions
- ❖ To be considered for selection, the student should have either appeared for Management Aptitude Test (MAT), Institute Aptitude Test or any other nationally recognized entrance test.
- ❖ Selection is based on the combined scores obtained by the candidate in the entrance test, degree marks, group discussion and personal interview.

### **3.3. MCA**

#### **Eligibility**

- ❖ Bachelor's Degree in Computer Applications / Computer Science/ Information Technology
- ❖ Selection of candidates is based on their performance in the qualifying examinations and Institute Entrance Exam

### **3.4. M.Sc. Programmes**

#### **Eligibility**

- ❖ Bachelor degree in the relevant programme of study.
- ❖ Selection of candidates will be based on their performance in the qualifying examinations and interview

### **3.5. Research Programmes (Ph.D)**

- ❖ Candidates, who satisfy the criteria prescribed by UGC, are called for an entrance test and interview. Selection is based on the previous academic performance and the performance in the entrance test and/or interview.

## 4. International Students Admissions Procedure

### Categories of International Students

**Foreign Students:** Students holding passports issued by foreign countries including People of Indian Origin who have acquired the nationality of foreign countries are included as foreign students.

**PIO And PIO CARD HOLDER (Persons of Indian Origin):** A person who or whose any of ancestors was an Indian national and who is presently holding another country's citizenship/nationality i.e. he/she is holding foreign passport. A person registered as PIO card holder under MHA's scheme vide notification No 26011/4/98-F.I dated 19.08.2002 falls into this category.

**Overseas Citizen of India (OCI):** A person registered as Overseas Citizen of India (OCI) under section 7A of Citizenship Act.

**Non-Resident Indian (NRI):** An Indian citizen who is residing outside India and holds an Indian Passport. Only those Non-Resident Indian students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be included as international students. This will include the students studying in the schools or colleges situated in foreign countries even if affiliated to the Boards of Secondary Education or Universities located in India, but will not include students studying in those schools or colleges (situated in India) and affiliated to the Boards of Secondary Education or Universities of the foreign countries. Students passing the qualifying examinations from Boards or Universities located in foreign countries as external students and dependents of NRI studying in India will not be included as international students.

### Direct Admission

International candidates can apply directly through international category for admission to all the UG and PG programmes.

### Eligibility

- ❖ International candidates should fulfil the following minimum eligibility criteria to seek admission under the international category.
- ❖ For International candidates: English as one of the subjects in the qualifying Examination.
- ❖ Candidates should have completed 12 years of schooling (equivalent to 10+2 system of Indian education) with Physics, Chemistry, Mathematics/ Biology as compulsory subjects. The candidates should have a minimum average of 50% marks in Physics, Chemistry and Mathematics / Biology.
- ❖ Candidates whose date of birth should fall on or after 1st July 1998 are eligible to apply

- ❖ For candidates having NRI status, the Sponsorship should be given only by the parent (either father or mother ONLY) living abroad or by the county government. The Sponsorship by relative/friend is not acceptable.

## **Documents Required for International & NRI Admissions**

### **1.VISA**

All the international students will require a student visa endorsed by this Institution for joining full-time courses. No other endorsement is acceptable. The visa should be valid for the prescribed duration of the course.

A visa is not required for NRI students. Persons of Indian Origin (PIO), Overseas Citizen of India (OCI) who possess either OCI (Overseas Indian Citizenship) or PIO card do not require Indian Visa. OCI and PIO card gives them the freedom to visit India without a visa. OCI and PIO cards are a multi-purpose lifelong visa for visiting India. However, those PIOs who do not have PIO or OCI card have to apply for the student visa.

2.NRI candidates should produce Employer Certificate of the sponsor – either Father or Mother.

3.Application form with all details furnished.

4.Photocopies of the following

- i. NRI bank account passbook (front page photocopy)
- ii. Passport copy of the parent having NRI status.
- iii. Passport copy of student (except for NRI-S candidates)

5.Equivalence Certificate issued by the Association of Indian Universities (AIU)

6.NRI Status Certificate in respect of father/mother.

7.Certificates of Educational Qualifications

10th Std/12th Std/Degree/Transfer Certificate / Migration Certificate (as applicable to specific programme).

8.Medical Fitness Certificate

9.Undertaking Duly Countersigned By Parent/Guardian.

## **Admission, Transfer and Change of Course**

Admission to various programs will be subject to verification of facts as in the original certificates /documents of the candidates. Management reserves the right to cancel admission if any discrepancy is noted, even at a later point any time after the admission. Such a decision will be final and binding on the candidate

Admission offered to a candidate who has been provisionally admitted to a programme will stand cancelled if he/she does not submit the relevant documents in original pertaining to admission (such as Mark Sheet, Transfer Certificate, Migration Certificate and Conduct Certificate, etc.) to the concerned Admissions Officer before the stipulated date. An international student who has been granted admission to a particular course shall not be allowed to change the course subsequently.

It is the responsibility of the candidates to ascertain whether they possess the requisite qualification for admission. If the candidates furnish mark sheets of the qualifying examination only in grades, the minimum marks pertaining to the grade obtained in the course will be taken into consideration while determining the marks in science subjects.

## **Refund Rules**

### **Refund will be made as per the norms of UGC**

All refundable deposits will be returned, after deductions if any, at the time of completion of the course or on cancellation of admission.

Refund will be made only after the submission of original fee receipt, Provisional Admission Letter and No Dues Certificate.

## **Reservation Policy**

The Institute follows the Reservation Policy of UGC.



National Institutional Ranking Framework  
 Ministry of Education  
 Government of India  
 Welcome to Data Capturing System: OVERALL

Submitted Institute Data for NIRF2021  
 Institute Name: B. S. Abdur Rahman Crescent Institute of Science and Technology [IR-O-U-Q445]

Sanctioned (Approved) Intake

Academic Year	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15
UG [3 Years Program(s)]	1050	900	630	-	-	-
UG [4 Years Program(s)]	1050	1050	940	900	-	-
UG [5 Years Program(s)]	200	170	140	80	80	-
PG [2 Year Program(s)]	524	294	-	-	-	-
PG [3 Year Program(s)]	120	120	120	-	-	-

Total Actual Student Strength (Programs) Offered by Your Institution

(All programs of all years)	No. of Male Students	No. of Female Students	Total Students	Within State (Including male & female)	Outside State (Including male & female)	Outside Country (Including male & female)	Economically Backward (Including male & female)	Socially Challenged (SC+ST+OBC Including male & female)	No. of students receiving full tuition fee reimbursement from the State and Central Government	No. of students receiving full tuition fee reimbursement from Institution Funds	No. of students receiving full tuition fee reimbursement from the Private Bodies	No. of students who are not receiving full tuition fee reimbursement
UG [3 Years Program(s)]	1739	734	2473	2366	85	0	0	2401	33	0	0	2368
UG [4 Years Program(s)]	2456	591	3047	2613	433	1	320	2396	193	315	50	2153
UG [5 Years Program(s)]	206	122	330	321	8	1	4	278	0	7	2	273
PG [2 Year Program(s)]	163	76	239	230	9	0	1	207	0	4	0	204
PG [3 Year Program(s)]	127	59	186	180	6	0	0	176	7	0	0	169

**WOMEN DIVERSITY:**

Parameter – Metric wise analysis (Contd.)

**4. Outreach and Inclusivity**

