



B.S. Abdur Rahman

Crescent

Institute of Science & Technology

Deemed to be University u/s 3 of the UGC Act, 1956

Regulations 2013

(Amendments updated upto June 2020)

B.Tech. Degree Programme



**REGULATIONS 2013
FOR
B.TECH. DEGREE PROGRAMMES
(Amendments updated upto June 2020)**

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1.0 PRELIMINARY DEFINITIONS & NOMENCLATURE

In these Regulations, unless the context otherwise requires:

- i) **"Programme"** means B.Tech. Degree Programme.
- ii) **"Branch"** means specialization or discipline of B.Tech Degree Programme like Civil Engineering, Mechanical Engineering, etc.,
- iii) **"Course"** means a theory or practical subject that is normally studied in a semester, like Mathematics, Physics, Engineering Graphics, Computer Practice, etc.,
- iv) **"University"** means B.S.Abdur Rahman University.
- v) **"Dean (Academic Affairs)"** means the Dean (Academic Affairs) of B.S. Abdur Rahman University.
- vi) **"Dean (Student Affairs)"** means the Dean (Students Affairs) of B.S.Abdur Rahman University.
- vii) **"Controller of Examinations"** means the Controller of Examination of B.S. Abdur Rahman University, who is responsible for conduct of examinations and declaration of results.

2.0 ADMISSION

2.1a) Candidates for admission to the first semester of the eight semester B.Tech. degree programme shall be required to have passed the Higher Secondary Examination of the (10+2) curriculum (Academic stream) prescribed by the appropriate authority or any other examination of any university or authority accepted by the University as equivalent thereto.

2.1b) Candidates for admission to the third semester of the eight semester B.Tech. programme under lateral entry scheme shall be required to have passed the Diploma examination in Engineering / Technology of the Department of Technical Education, Government of Tamil Nadu or any other examination of any other authority accepted by the University as equivalent thereto.

2.2 Notwithstanding the qualifying examination the candidate might have passed, the candidate shall also write an entrance examination prescribed by the University for admission. The entrance examination shall test the proficiency of the candidate in Mathematics, Physics and Chemistry on the standards prescribed for plus two academic stream.

2.3 The eligibility criteria such as marks, number of attempts and physical fitness shall be as prescribed by the University from time to time.

3.0 BRANCHES OF STUDY

3.1 Regulations are applicable to the following B.Tech. degree programmes in various branches of Engineering and Technology, each distributed over eight semesters with two semesters per academic year.

B.TECH. DEGREE PROGRAMMES:

1. Aeronautical Engineering
2. Automobile Engineering
3. Civil Engineering
4. Computer Science and Engineering
5. Electrical and Electronics Engineering
6. Electronics and Communication Engineering
7. Electronics and Instrumentation Engineering
8. Information Technology
9. Manufacturing Engineering
10. Mechanical Engineering
11. Polymer Engineering
12. Biotechnology
13. Cancer Biotechnology
14. Food Biotechnology

4.0 STRUCTURE OF THE PROGRAMME

4.1 Every Programme will have a curriculum with syllabi consisting of theory and practical courses such as,

- i) Basic Sciences (BS)
- ii) Humanities & Social Sciences (HS)
- iii) Management Sciences (MS)
- iv) Engineering Sciences Fundamentals (ESF)
- v) Engineering Core Courses (EC)
- vi) Professional Electives (PE)
- vii) General Electives (GE)
- viii) Workshop practice, laboratory work, industrial training, seminar presentation, project work, etc.

4.2 Each course is normally assigned certain number of credits :

one credit per lecture period per week

one credit per tutorial period per week

one credit for two to three periods and two credits for four periods of laboratory or practical courses

one credit for two periods of seminar / project work per week

one credit for two weeks of industrial training

- 4.3** Each semester curriculum shall normally have a blend of lecture courses not exceeding seven and practical courses not exceeding four.
- 4.4** For the award of the degree, a student has to earn a minimum total credits specified in the curriculum of the relevant branch of study. This minimum will be between 175 and 185 credits, depending on the program.
- 4.5** The medium of instruction, examinations and project report shall be English, except for courses on languages other than English.

5.0 DURATION OF THE PROGRAMME

- 5.1** A student is ordinarily expected to complete the B.Tech. programme in eight semesters (six semesters in the case of a lateral entry scheme), but in any case not more than 14 continuous semesters reckoned from the date of first admission (12 semesters in the case of lateral entry student).
- 5.2** Each semester shall consist of a minimum of 90 working days or 450 periods.
- 5.3** Semester end examination will normally follow immediately after the last working day of the semester.

6.0 CLASS ADVISOR AND FACULTY ADVISOR

6.1 CLASS ADVISOR

A faculty member will be nominated by the HOD as Class Advisor for the whole class (2nd to 8th semester).

He/she is responsible for maintaining the academic, curricular and co-curricular records of all students throughout their period of study.

However, for the first semester alone the class advisors and faculty advisors will be nominated by first year coordinator.

6.2 FACULTY ADVISOR

To help the students in planning their courses of study and for general counseling on the academic programme, the Head of the Department of the students will attach a certain number of students to a faculty member of the department who shall function as Faculty Advisor for the students throughout their period of study. Such Faculty Advisor shall offer advice to the students on academic and personal matters, and guide the students in taking up courses for registration and enrolment every semester.

7.0 COURSE COMMITTEE

Common course offered to more than one discipline or group, shall have a "Course Committee", comprising all the faculty members teaching the common course with one of them nominated as Course Coordinator. The nomination of the course coordinator shall be made by the Head of the Department / Dean (Academic Affairs), depending on whether all the faculty members teaching the common course belong to the same department / different departments.

8.0 CLASS COMMITTEE

During first semester, a common Class Committee will be constituted for all branches by the Dean (Academic Affairs). During other semesters, separate Class Committees will be constituted by the respective Head of the Department of the students

8.1 The first semester Class Committee composition will be as follows:

- i) The first semester Coordinator shall be the Chairman of the class committee
- ii) Course coordinators of all common courses.
- iii) Faculty members of all individual courses.
- iv) One male and one female first semester student of each class of B.Tech, program to be nominated by the first semester coordinator
- v) All first semester class advisors and faculty advisors

8.2 The composition of the class committee for each branch of B.Tech, from 2nd to 8th semester, will be as follows:

- i) One senior faculty member preferably not teaching to the concerned class, appointed as Chairman by the Head of the Department
- ii) Faculty members of individual courses
- iii) Two students, (preferably one male and one female) of the class per group of 30 students or part thereof, to be nominated by the Head of the Department, in consultation with the faculty advisors.
- iv) All faculty advisors and the class advisor of the class
- v) Head of the Department

8.3 The class committee shall meet at least thrice during the semester. The first meeting will be held within two weeks from the date of commencement of classes, in which the nature of continuous assessment for various courses and the weightages for each component of assessment will be decided for the first, second and third assessments. The second meeting will be held within a week after the date of first assessment report, to review the students' performance and for follow up action. The third meeting will be held within a week after the second assessment report, to review the students' performance and for follow up action.

8.4 During these three meetings the student members representing the entire class, shall meaningfully interact and express opinions and suggestions of the class students to improve the effectiveness of the teaching-learning process.

8.5 The class committee, excluding the student members, shall meet within 10 days from the last day of the semester end examination to analyze the performance of the students in all the components of assessments and decide the grades for students in each course. The grades for a common course shall be decided by the concerned course committee and shall be presented to the class committee(s) by the concerned course coordinator.

9.0 REGISTRATION AND ENROLMENT

- 9.1** Except for the first semester, every student shall register for the ensuing semester during a specified week before the semester end examination of the current semester. Every student shall submit a completed Registration form indicating the list of courses intended to be enrolled during the ensuing semester. Late registration with the approval of the Dean (Academic Affairs) along with a late fee will be permitted up to the last working day of the current semester.
- 9.2** From the second year onwards, all students shall pay the prescribed fees for the year on a specific day at the beginning of the semester confirming the registered courses. Late enrolment along with a late fee will be permitted up to two weeks from the date of commencement of classes. If a student does not enroll, his/her name will be removed from rolls.
- 9.3** The students of first semester shall register and enroll at the time of admission by paying the prescribed fees.
- 9.4** **A student should have registered for all preceding semesters before registering for a particular semester.**

10.1 CHANGE OF A COURSE

A student can change an enrolled course within 15 days from the commencement of the course, with the approval of the Dean (Academic Affairs), on the recommendation of the Head of the Department of the student.

10.2 WITHDRAWAL FROM A COURSE

A student can withdraw from an enrolled course at any time before the second assessment for genuine reasons, with the approval of the Dean (Academic Affairs), on the recommendation of the Head of the Department of the student.

11.0 TEMPORARY BREAK OF STUDY FROM A PROGRAMME

A student can avail a onetime temporary break of study covering the current semester and/or next semester period with the approval of the Head of the Institution at any time before the start of third assessment of current semester, within the maximum period of 14 or 12 semesters as the case may be. If any student is debarred for want of attendance or suspended due to any act of indiscipline it will not be considered as break of study.

A student availed break of study has to rejoin only in the same semester from where he left.

12.0 CREDIT LIMIT FOR ENROLMENT & MOVEMENT TO HIGHER SEMESTER

- 12.1** A student can enroll for a maximum of 30 credits during a semester including redo courses.
- 12.2** The minimum credit requirement to move to the higher semester is

- Not less than a total of 20 credits, to move to the 3rd semester
- Not less than a total of 40 credits, (20 for lateral entry) to move to the 5th semester
- Not less than a total of 60 credits, (40 for lateral entry) to move to the 7th semester

13.0 ASSESSMENT PROCEDURE AND PERCENTAGE WEIGHTAGE OF MARKS

13.1 Every theory course shall have a total of three assessments during a semester as given below:

Assessment No.	Course Coverage in Weeks	Duration	Weightage of Marks
Assessment 1	1 to 6	1.5 hours	25%
Assessment 2	7 to 12	1.5 hours	25%
Semester End Exam	Full course	3 hours	50%

- 13.2 Appearing for semester end examination for each course is mandatory and a student should secure a minimum of 40% marks in each course in semester end examination for the successful completion of the course.
- 13.3 Every practical course will have 60% weightage for continuous assessment and 40% for semester end examination. However, a student should have secured a minimum of 50% marks in the semester end practical examination.
- 13.4 In the case of Industrial training, the student shall submit a report, which will be evaluated along with an oral examination by a committee of faculty members, constituted by the Head of the department. A progress report from the industry will also be taken into account for evaluation.
- 13.5 In the case of project work, a committee of faculty members constituted by the Head of the Department will carry out three periodic reviews. Based on the project report submitted by the student(s), an oral examination (viva-voce) will be conducted as the semester end examination, for which one external examiner, approved by the Controller of Examinations, will be included. The weightage for periodic review will be 50% and remaining 50% for the project report and Viva Voce examination.
- 13.6 Assessment of seminars and comprehension will be carried out by a committee of faculty members constituted by the Head of the Department.
- 13.7 The continuous assessment marks earned for a course during his/her first appearance will be used for grading along with the marks earned in the semester-end examination / arrear examination for that course until he/she completes.
- 13.8 For the first attempt of the arrear theory examination, the internal assessment marks scored for a course during first appearance will be used for grading along with the marks scored in the arrear examination. From the subsequent appearance onwards, full weightage shall be assigned to the

marks scored in the semester end examination and the internal assessment marks secured during the course of study shall be ignored.

14.0 SUBSTITUTE EXAMINATIONS

14.1 A student who has missed, for genuine reasons, a maximum of one of the two continuous assessments of a course may be permitted to write a substitute examination paying the prescribed substitute examination fees. However, permission to take up a substitute examination will be given under exceptional circumstances, such as accidents, admission to a hospital due to illness, etc. by a committee constituted by the Dean of School for that purpose. However there is no Substitute Examination for Semester End examination.

14.2 A student who misses any continuous assessment test in a course shall apply for substitute exam in the prescribed form to the Head of the Department / Dean of School within a week from the date of missed assessment test. However the Substitute Examination will be conducted after the last working day of the semester and before Semester End Examination.

14.3 SUPPLEMENTARY EXAMINATION

Final Year students can apply for supplementary examination for a maximum of three courses thus providing an opportunity to complete their degree programme. Likewise students with less credits can also apply for supplementary examination for a maximum of three courses to enable them to earn minimum credits to move to higher semester. The students can apply for supplementary examination within three weeks of the declaration of results in both ODD and Even Semester.

15.0 ATTENDANCE REQUIREMENT AND SEMESTER / COURSE REPETITION

15.1 A student shall earn 100% attendance in the contact periods of every course, subject to a maximum relaxation of 25% (for genuine reasons such as medical grounds or representing the University in approved events etc.) to become eligible to appear for the semester-end examination in that course, failing which the student shall be awarded "I" grade in that course. If the course is a core course, the candidate should register for and repeat the course when it is offered next.

15.2 The faculty member of each course shall cumulate the attendance details for the semester and furnish the names of the students who have not earned the required attendance in that course to the class advisor. The class advisor will consolidate and furnish the list of students who have earned less than 75% attendance, in various courses, to the Dean (Academic Affairs) through the Head of the Department. Thereupon, the Dean (Academic Affairs) shall announce, course-wise, the names of such students prevented from writing the semester end examination in each course.

15.3 A student should register to re-do a core course wherein "I" or "W" grade is awarded. If the student is awarded, "I" or "W" grade in an elective course

either the same elective course may be repeated or a new elective course may be taken.

- 15.4** A student who is awarded “U” grade in a course will have the option of either to write semester end arrear examination at the end of the subsequent semesters, or to redo the course during summer term / regular semester. Marks earned during the redo period in the continuous assessment for the course, will be used for grading along with the marks earned in the semester-end (redo) examination. If any student obtained “U” grade during summer term course, the marks earned during the redo period for the continuous assessment for that course will be considered for further appearance as arrears.
- 15.5** If a student with “U” grade, who prefers to redo any particular course, fails to earn the minimum 75% attendance while doing that course, then he / she will not be permitted to write the semester end examination and his / her earlier “U” grade and continuous assessment marks shall continue.
- 15.6** The students who have not attended a single hour in all courses in a semester and awarded ‘I’ grade are not permitted to write the examination and also not permitted move to next higher semester. Such students should repeat all the courses of the semester in the next Academic year.

16.0 REDO COURSES

- 16.1** A student can register for a maximum of two redo courses per semester in the evening after regular college hours, if such courses are offered by the concerned department. Students may also opt to redo courses offered during regular semesters.
- 16.2** The Head of the Department with the approval of Dean Academic Affairs may arrange for the conduct of a few courses during the evening, depending on the availability of faculty members and subject to a specified minimum number of students registering for each of such courses.
- 16.3** The number of contact hours and the assessment procedure for any redo course will be the same as those during regular semesters except that there is no provision for any substitute examination and withdrawal from an evening redo course.

17.0 PASSING AND DECLARATION OF RESULTS AND GRADE SHEET

- 17.1** All assessments of a course will be made on absolute marks basis. However, the Class Committee without the student members shall meet within 10 days after the semester-end examination and analyze the performance of students in all assessments of a course and award letter grade. The letter grades and the corresponding grade points are as follows:

Letter Grade	Grade Points
S	10
A	9
B	8

C	7
D	6
E	5
U	0
W	--
I	--
AB	--

"W" denotes withdrawal from the course.

"I" denotes inadequate attendance and hence prevention from semester- end examination

"U" denotes unsuccessful performance in the course.

"AB" denotes absence for the semester-end examination.

17.2 A student who earns a minimum of five grade points ('E' grade) in a course is declared to have successfully completed the course. Such a course cannot be repeated by the student.

17.3 The results, after awarding of grades, shall be signed by the Chairman of the Class Committee and Head of the Department and declared by the Controller of Examinations.

17.4 Within one week from the date of declaration of result, a student can apply for reevaluation of his / her semester-end theory examination answer scripts of courses, on payment of prescribed fee, through proper application to Dean (Academic Affairs), who shall constitute a reevaluation committee consisting of Chairman of the class committee as convener, the faculty member of the course and a senior member of faculty knowledgeable in that course. The committee shall meet within a week to revalue the answer scripts and submit its report to the Controller of Examinations for consideration and decision.

17.5 After results are declared, grade sheets shall be issued to each student, which will contain the following details. The list of courses enrolled during the semester including Summer term (redo) courses, if any, and the grade scored, the Grade Point Average (GPA) for the semester and the Cumulative Grade Point Average (CGPA) of all courses enrolled from first semester onwards. GPA is the ratio of the sum of the products of the number of credits of courses registered and the points corresponding to the grades scored in those courses, taken for all the courses, to the sum of the number of credits of all the courses in the semester, including summer courses if any.

If C_i is the number of credits assigned for the i^{th} course and GPI is the Grade Point in the i^{th} course

$$GPA = \frac{\sum_{i=1}^n (C_i)(GPI)}{\sum_{i=1}^n C_i}$$

Where n = number of courses

The Cumulative Grade Point Average CGPA shall be calculated in a similar manner, considering all the courses enrolled from first semester.

"I" and "W" grades will be excluded for calculating GPA .

"U", "I", "AB" and "W" grades will be excluded for calculating CGPA

- 17.6** After successful completion of the programme, the Degree will be awarded with the following classifications based on CGPA.

Classification	CGPA
First Class with Distinction	8.50 and above and passing all the courses in first appearance and completing the programme within the normal 8 or 6 (for lateral entry) semesters
First Class	6.50 and above and completing the programme within a maximum of 10 or 8 (for lateral entry) semesters.
Second Class	All others

However, to be eligible for First Class with Distinction, a student should not have obtained U and I grade in any course during his/her study and should have completed the U.G. programme within a minimum period covered by the minimum duration plus authorized break of study, if any (clause 11). To be eligible for First Class, a student should have passed the examination in all courses within the specified minimum number of semesters reckoned from his/her commencement of study plus two semesters. For this purpose, the authorized break of study will not be counted. The students who do not satisfy the above two conditions will be classified as second class. For the purpose of classification, the CGPA will be rounded to two decimal places. For the purpose of comparison of performance of students and ranking, CGPA will be considered up to three decimal places.

18.0 ELECTIVE CHOICE: OPTION TO DO PROJECT ALONE IN FINAL SEMESTER

- 18.1** Apart from the various elective courses listed in the curriculum for each branch of specialization, the student can choose a maximum of two electives from any other specialization under any department, during the entire period of study, with the approval of the Head of the parent department and the Head of the other department offering the course.
- 18.2** In the curriculum of eighth Semester, along with the project work, if two elective courses alone are listed, then the Dean (Academic Affairs) may permit a student, as per approved guidelines, on the recommendation of the Head of the department, to do a full semester major industrial project work. In such a case, the above two elective courses or any other two elective courses in lieu thereof have to be enrolled during any semester

preceding or succeeding the project work, if offered.

18.3 ONLINE / SELF STUDY COURSES

Students are permitted to undergo department approved online/ self study courses not exceeding 20% of credits of courses excluding project with the recommendation of the Head of the Department / Dean of School and with the prior approval of Dean Academic Affairs during his/ her period of study. In case of credits earned through online mode ratified by the respective Board of Studies, the credits may be transferred following the due approval procedures. The students shall undergo self study courses on their own with the mentoring of a member of the faculty. The online/ self study courses can be considered in lieu of elective courses.

19.0 PERSONALITY AND CHARACTER DEVELOPMENT

19.1 All students shall enroll, on admission, in any of the personality and character development programmes, NCC / NSS / NSO / YRC / Rotaract and undergo practical training.

- **National Cadet Corps (NCC)** will have to undergo specified number of parades.
- **National Service Scheme (NSS)** will have social service activities in and around Chennai.
- **National Sports Organization (NSO)** will have sports, games, drills and physical exercises.
- **Youth Red Cross (YRC)** will have social service activities in and around Chennai.
- **Rotaract** will have social service activities in and around Chennai.

20.0 DISCIPLINE

20.1 Every student is required to observe disciplined and decorous behavior both inside and outside the campus and not to indulge in any activity which will tend to bring down the prestige of the University.

20.2 Any act of indiscipline of a student, reported to the Dean (Student Affairs), through the HOD / Dean will be referred to a Discipline and Welfare Committee, nominated by the Vice-Chancellor, for taking appropriate action.

21.0 ELIGIBILITY FOR THE AWARD OF DEGREE

21.1 A student shall be declared to be eligible for the award of B.Tech. degree provided the student has:

- i) successfully completed all the required courses specified in the programme curriculum and earned the number of credits prescribed for the specialization, within a maximum period of 14 semester (12 semesters for lateral entry) from the date of admission, including break of study.
- ii) no dues to the Institution, Library, Hostels
- iii) no disciplinary action pending against him/her.

21.2 The award of the degree must have been approved by the University.

22.0 POWER TO MODIFY

Notwithstanding all that has been stated above, the Academic Council has the right to modify the above regulations from time to time.
