

JOB DESCRIPTION

Dean of Law

1. Spear head the formation and implementation of various Strategic Plan towards transforming the University into The Dean, Crescent School of Law is required to lead, manage and develop the School to ensure it achieves the highest possible standards of excellence in all its activities.
2. The prime role of the Dean, Crescent School of Law is to provide strong academic leadership.
3. Be the Chairperson of the Board of studies of the Crescent School of Law Shall make arrangements for effective periodical improvement in the syllabi.
4. Arrange to initiate and take up with the Dean, Academic courses for any change in the Regulation.
5. Be responsible and accountable for setting and advancing the academic strategy of the School in line with Faculty and University strategic plans and direction.
6. Sanction casual leave for the faculty and staff and maintain the account of the leave.
7. Forward other kinds of leave applications to the Registrar with his / her specific recommendations.
8. To oversee the smooth functioning of the School and ensuring consistent provision for academic ambience.
9. Maintain the general discipline of the students and staff of the School.
10. The Dean, Crescent School of Laws shall be responsible for the effective Teaching Learning Process in the School.

Faculty and Executive Development:

1. Cultivate & enhance required effective skillsets in faculties.
2. Plan, develop & set performance targets. Have periodical reviews & identify the Training Needs.
3. Develop, Schedule and implement a successful Annual Faculty/ Executive Development Program

Partnerships and Fund-raising:

- a. Partner with Governments and Development organizations for research projects
- b. Partner with corporate and design the advance curriculum aping their specific future requirement.
- c. To keep the VC informed of the BCI priorities and keep the Council informed about developments and needs.
- d. To work closely with the Vice chancellor in taking the School of law to the next growth phase.

Candidate's profile:

The applicant must fulfill the following criteria

- I. Ph.D. degree in law with good academic record with evidence of published work and research guidance.
- II. Must have been Professor with a total experience of 15 years of teaching / research /administration in University/ College of law
- III. Ability to act on own initiative and to work independently but also part of a team.
- IV. Good interpersonal skills with the ability to relate and build professional relationships with staff.
- V. Good written and oral communications skills

The candidate must posses experience & qualification as per the requirements of the UGC/BCI