

Ref. : 157/reg/2020

Date : 09.07.2020

CIRCULAR

REVISED ACADEMIC GUIDELINES & SCHEDULE FOR FINAL SEMESTER STUDENTS (ACADEMIC YEAR 2019-20)

Sub. : Conduct of Semester End Examinations for **Final semester students** - Even Semester 2019-20 – arrear exams for passed out students of previous years - Revised Guidelines - reg.

Ref.: i) UGC Revised Guidelines on Examinations and Academic Calendar for the Universities in view of COVID - 19 Pandemic vide ref. D.O. No.F.1-1/2020 (Secy) dated 06.07.2020.

ii) Circular from Registrar vide ref. 152/reg/2020 dated 27.06.2020

I. The following are the revised academic guidelines and schedule for the conduct of semester end examinations for **final year students** (Even Semester 2019-20) in all UG and PG programmes offered by the Institution in the Academic Year 2019-20 in view of lockdown due to Covid 19 Pandemic:

- ❖ The semester end examinations for theory courses, in regular, arrear and redo mode shall be conducted in offline (Pen & Paper) / online / blended (online + offline) mode by following the guidelines of concerned statutory authorities (except project work / project based learning / laboratory integrated theory courses / laboratory courses / Architecture and B. Des. courses with intense review component with more weightage for internal component). The semester end examinations shall commence from 17th August 2020.

- ❖ In case of project / dissertation work, the grades shall be awarded as per the components mentioned in the respective regulations. But viva voce will be conducted online.

 - ❖ The grades for courses viz. project based learning courses / laboratory integrated theory courses / laboratory courses etc. shall be awarded as per respective regulations. The theory component, if any, semester end examination shall be conducted in offline (Pen & Paper) / online / blended (online + offline) mode; and the viva voce component, if any, shall be conducted online.

 - ❖ For the students who pursued NPTEL courses under SWAYAM in the even semester 2019-20 and completed the online assessment component, but could not write the regular NPTEL examination in the stipulated centers, the marks and grade shall be awarded by considering 50 % weightage for online assessment score issued by NPTEL and 50 % weightage for examinations conducted by the Institution in the respective course in offline (Pen & Paper) / online / blended (online + offline) mode and the credit transfer will be facilitated.

 - ❖ For the programmes offered by School of Architecture, all the viva-voce, juries, thesis reviews and final jury shall be done online following the guidelines of Council of Architecture vide ref. No. CA/01/2020/President dated 23.04.2020, accordingly marks and grades shall be awarded.
- II. For all the passed out students of previous years, semester end examinations for Arrear / Redo courses shall be conducted in offline (Pen & Paper) / online / blended (online + offline) mode by following the guidelines of concerned statutory authorities and commences from 17th August 2020 onwards. In case of laboratory integrated / laboratory courses, for theory component, if any, semester end examination shall be conducted in offline (Pen & Paper) / online / blended

(online + offline) mode; and the viva voce component, if any, shall be conducted online to award grades.

III. The plan for completion of academic activities for the final year students (Even Semester 2019-20) in all the UG and PG programmes offered by the Institution in the Academic Year 2019-20 are as follows:

- ❖ The viva-voce examination / review shall be completed online during 10.07.2020 - 13.07.2020.
- ❖ The semester end examinations for theory courses / laboratory integrated theory courses / laboratory courses, in regular, arrear and redo mode, shall commence on 17.08.2020 and be completed on or before 04.09.2020.
- ❖ Publication of final year results shall be on 11.09.2020

Important Notes

- ⌘ The academic guidelines and schedule given for the final year students of Academic year 2019-20 in all UG and PG programmes; and for passed out students of previous years vide circular from Registrar Ref. 152/reg/2020 dated 27.06.2020 are modified as per this circular (Ref. 157/reg/2020 dated 09.07.2020).
- ⌘ The modifications / changes in the Regulations and other academic activities are applicable only for the students pursuing their final year study in the Institution in the Academic Year 2019-20 and passed out students of previous years pursuing their redo courses in the even semester 2019-20 and are valid only for this uncertain pandemic situation. The same are not applicable in future.

⌘ Irrespective of the category of students, final year students or passed out students of previous years, if the student did not complete the CAT - II assessment, CAT - I test component, project reviews, course reviews, submission of dissertation or any other academic assessment components, semester end examination etc. in the courses pursued in the even semester 2019-20 due to lack of communication facilities, infrastructure or transport (due to lockdown), shall be facilitated to complete the above mentioned process after the reopening of the Institute within a given time frame upon request from a student endorsed by the respective Heads of Departments.


REGISTRAR

To:

1. All final year UG/PG students (AY 2019-20)
and passed out students of previous years.

Copy to:

1. All HODs, Deans and Directors with a request to disseminate through class advisors
2. All Faculty members with a request to disseminate to students
3. Deputy Registrar (Administration)
4. Administrative Officer (A&S)
5. Finance Officer
6. Sr. General Manager

Copy Submitted to:

1. Pro Vice Chancellor
2. Vice Chancellor