

**B.S.ABDUR RAHMAN  
UNIVERSITY**

B.S. ABDUR RAHMAN INSTITUTE OF SCIENCE & TECHNOLOGY  
(Estd. u/s 3 of the UGC Act, 1956)

(FORMERLY B.S.ABDUR RAHMAN CRESCENT ENGINEERING COLLEGE)  
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**REGULATIONS 2016  
FOR  
LAW DEGREE PROGRAMMES**

## **REGULATIONS - 2016 FOR LAW DEGREE PROGRAMMES**

### **1.0 PRELIMINARY DEFINITIONS & NOMENCLATURE**

In these Regulations, unless the context otherwise requires:

- i) **"Programme"** means Degree Programmes offered under the school of Law.
- ii) **"Branch"** means specialization or discipline of the law Degree Programme like B. Com. LLB, BBA LLB, etc.,
- iii) **"Course"** means a theory or practical subject that is normally studied in a semester, like Language, Moot Court, Civil Law, etc.,
- iv) **"University"** means B.S.Abdur Rahman University.
- v) **"Dean (Academic Affairs)"** means the Dean (Academic Affairs) of B.S. Abdur Rahman University.
- vi) **"Dean (Student Affairs)"** means the Dean (Students Affairs) of B.S.Abdur Rahman University.
- vii) **"Controller of Examinations"** means the Controller of Examination of B.S. Abdur Rahman University, who is responsible for conduct of examinations and declaration of results.

### **2.0 ADMISSION**

- 2.1** Candidates for admission to the first semester of the ten semester degree programme in law shall be required to have passed the Higher Secondary Examination of the (10+2) curriculum (Academic stream) prescribed by the appropriate authority or any other examination of any university or authority accepted by the University as equivalent thereto.
- 2.2** Notwithstanding the qualifying examination the candidate might have passed, the candidate shall also write an entrance examination prescribed by the University for admission. The entrance examination shall test the proficiency of the candidate in Aptitude, General Knowledge, Current Affairs and Logic.
- 2.3** Students who have appeared for the Common Law Admission Test (CLAT) will be admitted based on their CLAT performance.
- 2.4** The eligibility criteria such as marks, number of attempts and physical fitness shall be as prescribed by the University from time to time.

### **3.0 BRANCHES OF STUDY**

- 3.1** Regulations are applicable to the following degree programmes in Law, each program distributed over ten semesters with two semesters per academic year.

## **PROGRAMMES:**

1. B.B.A., L.L.B. (Hons.)
2. B. Com., L.L.B. (Hons.)

### **4.0 STRUCTURE OF THE PROGRAMME**

- 4.1** Every Programme will have a curriculum with syllabi consisting of theory and practical courses such as,
- i) Language
  - ii) Humanities & Social Sciences
  - iii) Management Sciences
  - iv) Commerce & Business Practices
  - v) Legal Education
  - vi) Elective Courses
  - vii)** Practical Courses such as Moot Court, Communication & Drafting

Each course is normally assigned certain number of credits :

one credit per lecture period per week

one credit per tutorial period per week

one credit for two to three periods and two credits for four periods of practical courses

- 4.2** Each semester curriculum shall normally have a blend of lecture courses not exceeding six and practical courses not exceeding two.
- 4.3** For the award of the degree, a student has to earn a minimum total credits specified in the curriculum of the relevant program of study. This minimum will be between 280 to 290 credits, depending on the program.
- 4.4** The medium of instruction and examinations shall be English, except for courses on languages other than English.

### **5.0 DURATION OF THE PROGRAMME**

- 5.1** A student is ordinarily expected to complete the programme in ten semesters, but in any case not more than 18 continuous semesters reckoned from the date of first admission.
- 5.2** Each semester shall consist of a minimum of 90 working days or 450 periods.
- 5.3** Semester end examination will normally follow immediately after the last working day of the semester.

### **6.0 CLASS ADVISOR AND FACULTY ADVISOR**

#### **6.1 CLASS ADVISOR**

A faculty member will be nominated by the Dean of the School as Class Advisor for the whole class.

He/she is responsible for maintaining the academic, curricular and co-

curricular records of all students throughout their period of study.

## **6.2 FACULTY ADVISOR**

To help the students in planning their courses of study and for general counselling on the academic programme, the Dean of the School will attach a certain number of students to a faculty member of the department who shall function as Faculty Advisor for the students throughout their period of study. Such Faculty Advisor shall offer advice to the students on academic and personal matters, and guide the students in taking up courses for registration and enrolment every semester.

## **7.0 COURSE COMMITTEE**

Common course offered to more than one discipline or group, shall have a "Course Committee", comprising all the faculty members teaching the common course with one of them nominated as Course Coordinator. The nomination of the course coordinator shall be made by the School Dean / Dean (Academic Affairs), depending on whether all the faculty members teaching the common course belong to the same department / different departments.

## **8.0 CLASS COMMITTEE**

**8.1** The composition of the class committee will be as follows:

- i) One senior faculty member preferably not teaching to the concerned class, appointed as Chairman by the Dean of the School
- ii) Faculty members of individual courses
- iii) Two students, (preferably one male and one female) of the class per group of 30 students or part thereof, to be nominated by the School Dean, in consultation with the faculty advisors.
- iv) All faculty advisors and the class advisor of the class
- v) School Dean

**8.2** The class committee shall meet at least thrice during the semester. The first meeting will be held within two weeks from the date of commencement of classes, in which the nature of continuous assessment for various courses and the weightages for each component of assessment will be decided for the first, second and third assessments. The second meeting will be held within a week after the date of first assessment report, to review the students' performance and for follow up action. The third meeting will be held within a week after the second assessment report, to review the students' performance and for follow up action.

**8.3** During these three meetings the student members representing the entire class, shall meaningfully interact and express opinions and suggestions of the class students to improve the effectiveness of the teaching-learning process.

**8.4** The class committee, excluding the student members, shall meet within 10 days from the last day of the semester end examination to analyze the

performance of the students in all the components of assessments and decide the grades for students in each course. The grades for a common course shall be decided by the concerned course committee and shall be presented to the class committee(s) by the concerned course coordinator.

## **9.0 REGISTRATION AND ENROLMENT**

**9.1** Except for the first semester, every student shall register for the ensuing semester during a specified week before the semester end examination of the current semester. Every student shall submit a completed Registration form indicating the list of courses intended to be enrolled during the ensuing semester. Late registration with the approval of the Dean (Academic Affairs) along with a late fee will be permitted up to the last working day of the current semester.

**9.2** From the second year onwards, all students shall pay the prescribed fees for the year on a specific day at the beginning of the semester confirming the registered courses. Late enrolment along with a late fee will be permitted up to two weeks from the date of commencement of classes. If a student does not enroll, his/her name will be removed from rolls.

**9.3** The students of first semester shall register and enroll at the time of admission by paying the prescribed fees.

**9.4 A student should have registered for all preceding semesters before registering for a particular semester.**

## **10.1 CHANGE OF A COURSE**

A student can change an enrolled course within 15 days from the commencement of the course, with the approval of the Dean (Academic Affairs), on the recommendation of the School Dean.

## **10.2 WITHDRAWAL FROM A COURSE**

A student can withdraw from an enrolled course at any time before the second assessment for genuine reasons, with the approval of the Dean (Academic Affairs), on the recommendation of the School Dean.

## **11.0 TEMPORARY BREAK OF STUDY FROM A PROGRAMME**

A student can avail a onetime temporary break of study covering the current semester and/or next semester period with the approval of the Head of the Institution at any time before the start of third assessment of current semester, within the maximum period of 18 or 10 semesters as the case may be. If any student is debarred for want of attendance or suspended due to any act of indiscipline it will not be considered as break of study.

A student availed break of study has to rejoin only in the same semester from where he left.

## **12.0 CREDIT LIMIT FOR ENROLMENT**

**12.1** A student can enroll for a maximum of 30 credits during a semester including redo courses.

### **13.0 ASSESSMENT PROCEDURE AND PERCENTAGE WEIGHTAGE OF MARKS**

**13.1** Every theory course shall have a total of four assessments during a semester as given below:

Assessment No.	Course Coverage in Weeks	Duration	Weightage of Marks
Assessment 1	1 to 4	1.5 hours	The best 2 performances out of 3 will be taken for 50%
Assessment 2	5 to 8	1.5 hours	
Assessment 3	9 to 12	1.5 hours	
Semester End Exam	Full course	3 hours	50%

**13.1** Appearing for semester end examination for each course is mandatory and a student should secure a minimum of 40% marks in each course in semester end examination for the successful completion of the course.

**13.2** Every practical course will have 60% weightage for continuous assessment and 40% for semester end examination. However, a student should have secured a minimum of 50% marks in the semester end practical examination.

**13.4** The continuous assessment marks earned for a course during his/her first appearance will be used for grading along with the marks earned in the semester-end examination / arrear examination for that course until he/she completes.

### **14.0 ATTENDANCE REQUIREMENT AND SEMESTER / COURSE REPETITION**

**14.1** A student shall earn 100% attendance in the contact periods of every course, subject to a maximum relaxation of 25% (for genuine reasons such as medical grounds or representing the University in approved events etc.) to become eligible to appear for the semester-end examination in that course, failing which the student shall be awarded "I" grade in that course. If the course is a core course, the candidate should register for and repeat the course when it is offered next.

**14.2** The faculty member of each course shall cumulate the attendance details for the semester and furnish the names of the students who have not earned the required attendance in that course to the class advisor. The class advisor will consolidate and furnish the list of students who have earned less than 75% attendance, in various courses, to the Dean (Academic Affairs) through the Dean of the school. Thereupon, the Dean (Academic Affairs) shall announce, course-wise, the names of such students prevented from writing the semester end examination in each course.

**14.3** A student should register to re-do a core course wherein "I" or "W" grade is awarded. If the student is awarded, "I" or "W" grade in an elective course

either the same elective course may be repeated or a new elective course may be taken.

**14.4** A student who is awarded "U" grade in a course will have the option of either to write semester end arrear examination at the end of the subsequent semesters, or to redo the course during summer term / regular semester. Marks earned during the redo period in the continuous assessment for the course, will be used for grading along with the marks earned in the semester-end (redo) examination. If any student obtained "U" grade during summer term course, the marks earned during the redo period for the continuous assessment for that course will be considered for further appearance as arrears.

**14.5** If a student with "U" grade prefers to redo any particular course fails to earn the minimum 75% attendance while doing that course, then he/she will be awarded "I" grade in that course.

**14.6** The students who have not attended a single hour in all courses in a semester and awarded 'I' grade are not permitted to write the examination and also not permitted move to next higher semester. Such students should repeat all the courses of the semester in the next Academic year.

## **15.0 SUMMER TERM COURSES**

**15.1** A student can register for a maximum of two courses during summer term, if such courses are offered by the concerned department during the summer term. Students may also opt to redo such courses during regular semesters.

**15.2** The Dean of the school, in consultation with the School consultative committee may arrange for the conduct of a few courses during the summer term, depending on the availability of faculty members during summer and subject to a specified minimum number of students registering for each of such courses.

**15.3** The number of contact hours and the assessment procedure for any course during summer term will be the same as those during regular semesters except that there is no provision either for withdrawal from a summer term course or for substitute examination.

## **16.0 PASSING AND DECLARATION OF RESULTS AND GRADE SHEET**

**16.1** All assessments of a course will be made on absolute marks basis. However, the Class Committee without the student members shall meet within 10 days after the semester-end examination and analyze the performance of students in all assessments of a course and award letter grade. The letter grades and the corresponding grade points are as follows:

Letter Grade	Grade Points
S	10
A	9
B	8
C	7
D	6
E	5
U	0
W	--
I	--
AB	--

**"W"** denotes withdrawal from the course.

**"I"** denotes inadequate attendance and hence prevention from semester- end examination

**"U"** denotes unsuccessful performance in the course.

**"AB"** denotes absence for the semester-end examination.

**16.2** A student who earns a minimum of five grade points ('E' grade) in a course is declared to have successfully completed the course. Such a course cannot be repeated by the student.

**16.3** The results, after awarding of grades, shall be signed by the Chairman of the Class Committee and School Dean and declared by the Controller of Examinations.

**16.4** Within one week from the date of declaration of result, a student can apply for revaluation of his / her semester-end theory examination answer scripts of courses, on payment of prescribed fee, through proper application to Dean (Academic Affairs), who shall constitute a revaluation committee consisting of Chairman of the class committee as convener, the faculty member of the course and a senior member of faculty knowledgeable in that course. The committee shall meet within a week to revalue the answer scripts and submit its report to the Controller of Examinations for consideration and decision.

**16.5** After results are declared, grade sheets shall be issued to each student, which will contain the following details. The list of courses enrolled during the semester including Summer term (redo) courses, if any, and the grade scored, the Grade Point Average (GPA) for the semester and the Cumulative Grade Point Average (CGPA) of all courses enrolled from first semester onwards. GPA is the ratio of the sum of the products of the number of credits of courses registered and the points corresponding to the grades scored in those courses, taken for all the courses, to the sum of the number of credits of all the courses in the semester, including summer courses if any.

If  $C_i$  is the number of credits assigned for the  $i^{\text{th}}$  course and  $G_{Pi}$  is the Grade Point in the  $i^{\text{th}}$  course



$$GPA = \frac{\sum_{i=1}^n (C_i)(GPI)}{\sum_{i=1}^n C_i}$$

Where n = number of courses

The Cumulative Grade Point Average CGPA shall be calculated in a similar manner, considering all the courses enrolled from first semester.

"I" and "W" grades will be excluded for calculating GPA .

"U", "I", "AB" and "W" grades will be excluded for calculating CGPA

- 16.6** After successful completion of the programme, the Degree will be awarded with the following classifications based on CGPA.

Classification	CGPA
First Class with Distinction	8.50 and above and passing all the courses in first appearance and completing the programme within the normal 10 semesters
First Class	6.50 and above and completing the programme within a maximum of 12 semesters.
Second Class	All others

However, to be eligible for First Class with Distinction, a student should not have obtained U and I grade in any course during his/her study and should have completed the programme within a minimum period covered by the minimum duration plus authorized break of study, if any (clause 11). To be eligible for First Class, a student should have passed the examination in all courses within the specified minimum number of semesters reckoned from his/her commencement of study plus two semesters. For this purpose, the authorized break of study will not be counted. The students who do not satisfy the above two conditions will be classified as second class. For the purpose of classification, the CGPA will be rounded to two decimal places. For the purpose of comparison of performance of students and ranking, CGPA will be considered up to three decimal places.

## **17.0 PERSONALITY AND CHARACTER DEVELOPMENT**

- 17.1** All students shall enroll, on admission, in any of the personality and character development programmes, NCC / NSS / NSO / YRC / Rotaract and undergo practical training.

- **National Cadet Corps (NCC)** will have to undergo specified number of parades.
- **National Service Scheme (NSS)** will have social service activities in and around Chennai.
- **National Sports Organization (NSO)** will have sports, games, drills

and physical exercises.

- **Youth Red Cross (YRC)** will have social service activities in and around Chennai.
- **Rotaract** will have social service activities in and around Chennai.

## **18.0 DISCIPLINE**

**18.1** Every student is required to observe disciplined and decorous behavior both inside and outside the campus and not to indulge in any activity which will tend to bring down the prestige of the University.

**18.2** Any act of indiscipline of a student, reported to the Dean (Student Affairs), through the School Dean and it will be referred to a Discipline and Welfare Committee, nominated by the Vice-Chancellor, for taking appropriate action.

## **19.0 ELIGIBILITY FOR THE AWARD OF DEGREE**

**19.1** A student shall be declared to be eligible for the award of the degree provided the student has:

- i) successfully completed all the required courses specified in the programme curriculum and earned the number of credits prescribed for the specialization, within a maximum period of 14 semester from the date of admission, including break of study.
- ii) no dues to the Institution, Library, Hostels
- iii) no disciplinary action pending against him/her.

**19.2** The award of the degree must have been approved by the University.

## **20.0 POWER TO MODIFY**

Notwithstanding all that has been stated above, the Academic Council has the right to modify the above regulations from time to time.