

Additional Instructions to Ph.D Scholars – Jan 2014 session

1. Research scholars are instructed to browse the B.S. Abdur Rahman Institute of Science & Technology website www.bsauniv.ac.in periodically for Ph.D. regulations with amendments as well as for information and latest announcements. Scholars can also download the necessary forms the above website.
2. All the forms duly filled in (Original) should be submitted to the office of Dean (Academic Research) and a photo copy of the same shall be retained with scholar / supervisor for reference, **specifically fee receipts and progress reports.**
3. The enrolment form shall be submitted to the office of the Dean (Academic Research) within 15 days from the date of provisional registration order. The Ph.D. scholars who are pursuing research shall contact the Office of Registrar regarding the details of examination fees.
4. Minutes of the Doctoral Committee shall be submitted in original to the office of the Dean (Academic Research) duly signed by the supervisor, DC/MC members and Joint supervisor (if any) and HOD/Dean of the Department with the seal, as Ex-Officio Member.
5. The course work Registration Form in original shall be submitted to the COE and a photo copy to the office of Dean (Academic Research) during payment of the examination fee.
6. In the course work registration form, the course code, course title, credit and the name of the course instructor shall be specifically mentioned and duly signed by the course instructors(s) and HOD/Dean of the Department with the seal.
7. The research scholars who are pursuing Ph.D. under Full-time / Part Time category in B.S. Abdur Rahman Institute of Science & Technology shall collect the ID card from the Registrar's office.
8. Minutes of the DC meeting for confirmation of the Provisional Registration shall accompany the course work result issued by the COE, duly attested by the supervisor with seal.
9. Scholars are instructed to aim for publishing papers arising from the research work in referred impact factor journals (available in the B.S. Abdur Rahman Institute of Science & Technology website).
10. Plagiarism is a serious offence which should be avoided in publications and thesis.

Dean (Academic Research)