



JOB DESCRIPTION

Training & Placement Officer

- To look after the training and placement activities of students
- To have close liaison with industry for the placement of students.
- To work in consultation with coordinator Industry -Institute interaction for organizing lectures from the professionals and industry.
- To collect feedback from the companies coming for placement
- Arrange training programmes for soft skills and for interview facing skills for the students using institutional and external expertise.
- To organize the entrepreneurship workshops.