



NO: 1763:C1:2018

DATE: 07.09.2018

CONVOCATION: 2018

**Dear Graduands**

Sub: 8<sup>th</sup> Convocation of B.S. Abdur Rahman Institute of Science & Technology  
14<sup>th</sup> October 2018- Intimation – Online Registration – requested – Reg.

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The Eighth Convocation of B.S. Abdur Rahman Institute of Science & Technology will be held at **02.00 p.m. on Sunday, the 14<sup>th</sup> October, 2018** to award the degrees and diplomas to the graduands of UG, PG and Ph. D Programmes who duly qualified during Dec 2017 and May / July 2018.

- 1. B. Arch, B. Tech. (Aero), B. Tech. (Auto), B. Tech. (Mech), B. Tech (Poly.), B. Tech. (Biotech), B. Tech (Cancer Biotech), B. Tech. (Mech. – Part Time).**
- 2. M. Tech. (Manufacturing), M. Tech. (CAD-CAM), MBA, PGDM and M.Sc. (Biotechnology.), M.Sc. (Micro biology), M.Sc. (Chemistry), M.Sc. (Physics),**

As you all aware the convocation function of an University is a solemn function and it is an important milestone in the life of graduands. Such a function should be organized in a well disciplined way. Hence, it is proposed to conduct a rehearsal for the registered **graduands at 11.00 am on 14<sup>th</sup> October 2018 in the convention centre**. All the graduands who wish to receive the degrees/diplomas in person should register well in advance before 14<sup>th</sup> October 2018 and should be present for the rehearsal in the campus latest by 09.00 a.m. **Registration will be closed by 10.30 a.m.** Those who do not register and participate in the rehearsal will not be allowed to attend the convocation in the afternoon.

Those who wish to receive their degrees in person must make an online payment of **Rs. 1000/- (Rupees one thousand only)** through our Institute website **[www.crescent.education](http://www.crescent.education)**

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Graduands are strictly informed that only Two persons (parents only) can accompany them. Due to administrative reasons only students will be permitted to enter the convocation hall. Parents accompanying the students are not permitted to enter the convocation hall. However, they can watch the live video streaming of the proceedings being arranged at Seminar Hall I and II.

The students who wish to receive the degree in absentia either by post or through their parents must make an online payment of Rs. 500/- through the Institute website [www.crescent.education](http://www.crescent.education) . Those students who wish to have their degree certificate required to be given to their parents should submit their willingness along with the request letter attached with this letter to receive their degree on his behalf with due proof and those who wish to have their degree to be sent by post should also follow the procedure as said above by submitting a request letter with complete postal address . Graduands who do not attend the convocation **shall be issued their degree only after 22.10.2018 onwards.**

Lunch will be provided for the Graduands and their parents who will be attending the convocation.

All students are informed that if they have any dues then they are required to submit "**No Due Certificate**" issued from the concerned authority/ office before registration for the convocation.

  
10/9/18  
**REGISTRAR**  


INSTRUCTION TO THE GRADUANDS:

1. No Children are permitted for the convocation function strictly.
2. Kindly switch off your mobile Phones inside the Convocation hall.
3. Personal Photography / Videography is Prohibited.
4. Brief cases, bags etc., are not allowed inside the Convocation hall.
5. Please stand up when the Academic procession enters the Convocation hall and remain standing till all the dignitaries occupy their seats.
6. Please also stand up for National Anthem and continue to stand till all the members of the Academic procession leaves the Convocation hall.